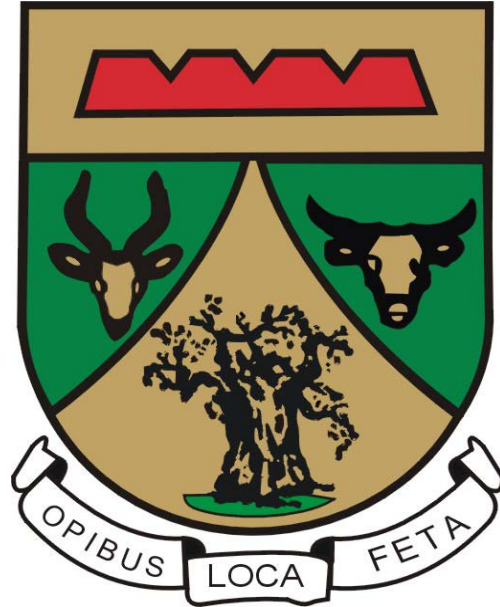


MUSINA LOCAL MUNICIPALITY



FINAL SDBIP

2010/2011

30 JUNE 2010

MUSINA LOCAL MUNICIPALITY

2010/11 SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN

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MUSINA LOCAL MUNICIPALITY MONTHLY CASH FLOWS	Budget July 2010 R'000	Budget August 2010 R'000	Budget September 2010 R'000	Budget October 2010 R'000	Budget November 2010 R'000	Budget December 2010 R'000	Budget January 2011 R'000	Budget February 2011 R'000	Budget March 2011 R'000	Budget April 2011 R'000	Budget May 2011 R'000	Budget June 2011 R'000	Budget Full Year 2010/11 R'000	Budget Full Year 2011/12 R'000	Budget Full Year 2012/13 R'000
Cash Operating Receipts by Source															
Property rates	-940	-940	-944	-943	-943	-965	-942	-943	-943	-943	-940	-946	-11331	-25,822	-23,673
Property rates - penalties imposed and collection charges															
Service charges - electricity	-3989	-3989	-3989	-3989	-3989	-3989	-3989	-3989	-3989	-3989	-3989	-3989	-47865	-24,197	-25,310
Service charges - water															
Service charges - sanitation															
Service charges - refuse	-420	-420	-420	-420	-420	-420	-420	-420	-420	-420	-420	-420	-5036	-4,712	-4,928
Service charges - other	-9	-9	-9	-9	-5945	-1493	-1493	-1493	-1493	-1493	-1493	-3036	-17975	-6,186	-7,881
Regional Service Levies - turnover															
Regional Service Levies - remuneration															
Rental of facilities and equipment	-28	-28	-28	-28	-28	-28	-28	-28	-28	-28	-28	-28	-330	-184	-192
Interest earned - external investments													-206	-212	-212
Interest earned - outstanding debtors	-70	-70	-70	-70	-70	-70	-70	-70	-70	-70	-70	-70	-839	-1,309	-1,369
Dividends received															
Fines	-1000	-1000	-1000	-1000	-1000	-1000	-1000	-1000	-1000	-1000	-1000	-1000	-12000	-3,141	-3,285
Licenses and permits	-140	-140	-140	-140	-140	-140	-140	-140	-140	-140	-140	-140	-1674	-2,186	-2,287
Water Income													-5	-3,944	-4,125
Grants - operating (incl. grants from other municipalities)	-9011	-750	-6011		-6011			-6011					-27795	-20,638	-25,019
Grants - capital (incl. grants from other municipalities)	-445	-842	-800	-1000	-842	-842	-842	-842	-842	-842	-1122	-842	-10101	-12,944	-11,739
Cash Operating Receipts by Source	-16051	-8187	-13410	-7597	-19387	-8945	-8922	-14935	-8923	-8923	-9201	-10470	-134951	-105,469	-110,020
Other Cash Receipts by Source															
New Loans Raised															
Receipts from old outstanding debtors															
Etc (list each source)															
Total Cash Receipts by Source	-16051	-8187	-13410	-7597	-19387	-8945	-8922	-14935	-8923	-8923	-9201	-10470	-134951	-105,469	-110,020
Cash Operating Payments by Type															
Employee related costs	3377	3512	3356	3439	3358	3470	3370	3453	3415	3372	3347	3969	41437	43385	45381
Remuneration of Councillors	231	231	231	231	231	231	231	231	231	231	231	231	2768	2898	3031
Collection costs															
Repairs and maintenance	229	337	574	351	3183	2767	2381	1384	1312	2147	1598	3934	20195	21144	22117
Interest paid			117			149		117	117	117		404	1136	1189	1244
Bulk purchases - Electricity	2032	2032	2032	2032	2032	2032	2032	2032	2032	2032	2032	2032	24388	25534	26709
Bulk purchases - Water															
Bulk purchases - Sewer															
Contracted services	250	250	250	250	250	250	250	250	250	250	250	250	3000	3141	3285
Grants and subsidies paid - other municipalities															
Grants and subsidies paid - other	161	161	161	161	161	161	161	161	161	161	161	161	1931	2022	2115
Bad Debts													13126	13126	14375
Depreciation													6426	6728	7037
General Expenses	299	799	1257	941	987	1371	1307	1526	1380	1394	1538	7464	20264	21216	22192
Advertising	3	1		8	18	6	32	16	12	17	25	7	143	149	156
Audit Fees		100	100		200		200		200		200	140	1140	1194	1248
Bank Charges	20	20	20	20	20	20	20	20	20	20	20	20	238	249	260
Communications			125		125	125	125	185	185	250		100	1220	1277	1336
Insurance	18	438										175	631	661	691
Legal Fees		13			12		45		16			10	95	99	104
Seminar / Conferences												6	6	6	7
Travel and Accommodation	96	92	99	98	105	110	104	115	124	123	113	98	1276	1336	1398
Cash Operating Payments by Type	6716	7984	8321	7530	10680	10692	10257	9489	9453	10114	9631	38551	139419	145972	152687
Other Cash Payments by Type															
Capital Expenditure		300	1250	3250	2350	3000	2050	2300	1860	250	250	450	17310		
Total Cash Payments by Type	6716	8284	9571	10780	13030	13692	12307	11789	11313	10364	9881	39001	156729	145972	152687
NET INCREASE / (DECREASE) IN CASH & INVESTMENTS	-9335	97	-3839	3183	-6357	4747	3385	-3146	2390	1441	680	28532	21778		
		-9238	-13077	-9894	-16251	-11504	-8118	-11264	-8874	-7433	-6754	21778			

Notes:

- The items listed are as per the cash items shown in the specimen statement of financial performance plus additional cash items.
- This supporting table can thus be prepared based on the budgeted statement of financial performance after taking into account non-collectible amounts, timing of collections and other cash items.
- Delete sources and types that are not applicable.
- Insert additional sources and types that are not listed in the specimen financial statements. The specimen should be comprehensive and the need list additional sources should not be great.
- All budgeted amounts must be classified under a particular source or type. **Do not use "other"**
- This statement is not intended to measure cash as per the bank statement. It measures the change in cash and investments and therefore will not show amounts invested or redeemed from investments.
- Opening and closing balances may be added to provide further information if desired.

Revenue projections by source

Source	Jul-08 R'000	Aug-08 R'000	Sep-08 R'000	Oct-08 R'000	Nov-08 R'000	Dec-08 R'000	Jan-09 R'000	Feb-09 R'000	Mar-09 R'000	Apr-09 R'000	May-09 R'000	Jun-09 R'000	Total R'000
Property rates	940	940	940	940	940	940	940	940	940	940	940	940	11278
Electricity	3989	3989	3989	3989	3989	3989	3989	3989	3989	3989	3989	3989	47865
Refuse removal	420	420	420	420	420	420	420	420	420	420	420	420	5036
Operating grants	9011	750	6011		6011			6011					27795
Fines	1000	1000	1000	1000	1000	1000	1000	1000	1000	1000	1000	1000	12000
Interest	70	70	70	70	70	70	70	70	70	70	70	70	839
Capital grants	445	842	800	1000	842	842	842	842	842	842	1122	842	10101
Other	176	176	176	176	6113	1660	1660	1660	1660	1660	1660	3256	20037
Total revenue	16051	8186	13406	7595	19384	8920	8920	14932	8920	8920	9201	10516	134951

Operating revenue amounts to R124 941 000 and Capital grants amount to R10 010 000.00

Operating revenue amounts to R..... million and Capital grants amount to R..... million.

Operating revenue amounts to R..... million and Capital grants amount to R..... million.

Monthly Projections of Revenue and Expenditure by Vote

Vote	Jul-10			Aug-10			Sep-10			Oct-10			Nov-10			Dec-10			Total		
	Opex R'000	Capex R'000	Rev R'000	Opex R'000	Capex R'000	Rev R'000	Opex R'000	Capex R'000	Rev R'000	Opex R'000	Capex R'000	Rev R'000	Opex R'000	Capex R'000	Rev R'000	Opex R'000	Capex R'000	Rev R'000	Opex R'000	Capex R'000	Rev R'000
Municipal Manager																					
Vote: Council	655		-940	665		-940	1136		-944	1070		-943	1061		-943	1183		-965	5770		-5674
Vote: Municipal Manager	370			367			472			367			471			498			2545		
Vote: Internal Audit																					
Vote: Town Planning	45			45			67			47			45			67			315		
	1070		-940	1076		-940	1674		-944	1484		-943	1577		-943	1748		-965	8630		-5674
Chief Financial Officer																					
Vote: Finance	916		-9088	1832		-77	1557		-6088	960		-77	1310		-6088	1520		-77	8094		-21494
Vote: Stores	21			13			13			13			13			13			86		
Vote: Information Technology	41			99		-750	41			94			120			67			462		-750
	977		-9088	1944		-827	1610		-6088	1067		-77	1443		-6088	1600		-77	8642		-22244
Corporate Services																					
Vote: Administration	356			407			396			397			355			375			2288		
Vote: Human Resources	6			56			13			96			28			32			231		
Vote: Legal Services	8			14			1			17			17			5			62		
	370			477			410			511			400			411			2580		
Dev & Planning																					
Vote: Local Economic Development	155			137			153			137			137			161			879		
Vote: Intergrated Development Plan	4			16			3			16			20			4			63		
	159			152			155			152			157			165			942		
Community Services																					
Vote: Library	33		-1	55		-1	33		-1	33		-1	33		-1	44		-1	230		-4
Vote: Cemetary	45		-8	45		-8	48		-8	47		-8	47		-8	80		-8	313		-50
Vote: Public Safety	653		-1135	591		-1135	639		-1135	603		-1135	626		-1135	627		-1135	3739		-6808
Vote: Health																					
Vote: Tourism	29			30			37			70			29			31			224		
Vote: Housing	30			30			30			32			30			32			182		
Vote: Arts & Culture	2			2			9			2			2			6			24		
Vote: Disaster Management	20			23			20			28			22			20			133		
	812		-1144	775		-1144	815		-1144	814		-1144	788		-1144	839		-1144	4844		-6862
Technical Services																					
Vote: Technical Services	131			146			138			142			132			152			842		
Vote: Public Services	251		-31	262		-31	262		-31	261	2400	-31	3111	1500	-5967	2619	1500	-1515	6765	5400	-7604
Vote: Municipal Buildings	11		-445	17		-842	86		-800	10		-1000	39		-842	33		-842	197		-4771
Vote: Electricity	2327		-3989	2463	300	-3989	2546	1250	-3989	2418	850	-3989	2414	850	-3989	2454	1500	-3989	14622	4750	-23933
Vote: Street lights	35			33			31			37			33			31			200		
Vote: Workshop				3			2			1									6		
Vote: Solid waste	386		-420	423		-420	393		-420	418		-420	378		-420	440		-420	2437		-2518
Vote: Sport and recreation	185			212			197			215			207			200			1216		
	3326		-4884	3558	300	-5281	3656	1250	-5239	3502	3250	-5439	6314	2350	-11217	5928	3000	-6765	26285	10150	-38826
Total by vote	6716		-16056	7984	300	-8192	8321	1250	-13415	7530	3250	-7602	10680	2350	-19392	10692	3000	-8950	51924	10150	-73607

The above projections are for the period July to December 2010.

Monthly Projections of Revenue and Expenditure by Vote

Vote	Jan-11			Feb-11			Mar-11			Apr-11			May-11			Jun-11			Total		
	Opex R'000	Capex R'000	Rev R'000	Opex R'000	Capex R'000	Rev R'000	Opex R'000	Capex R'000	Rev R'000	Opex R'000	Capex R'000	Rev R'000	Opex R'000	Capex R'000	Rev R'000	Opex R'000	Capex R'000	Rev R'000	Opex R'000	Capex R'000	Rev R'000
Municipal Manager																					
Vote: Council	868		-942	1127		-943	847		-943	1089		-943	1089		-940	4937		-946	9957		-5656
Vote: Municipal Manager	472			553			529			592			342			479			2967		
Vote: Internal Audit																					
Vote: Town Planning	47			45			65			45			45			47			294		
	1387		-942	1724		-943	1442		-943	1726		-943	1476		-940	5463		-946	13218		-5656
Chief Financial Officer																					
Vote: Finance	1786		-77	1438		-6088	1789		-77	1452		-77	1799		-77	17848		-77	26113		-6472
Vote: Stores	13			13			13			13			13			16			81		
Vote: Information Technology	88			326			327			325			314			415			1795		
	1887		-77	1777		-6088	2130		-77	1790		-77	2127		-77	18279		-77	27989		-6472
Corporate Services																					
Vote: Administration	373			426			367			374			366			479			2385		
Vote: Human Resources	76			40			46			12			36			55			265		
Vote: Legal Services	73			9			26			10			9			2528			2656		
	522			474			440			396			411			3062			5305		
Dev & Planning																					
Vote: Local Economic Development	137			149			137			150			137			399			1108		
Vote: Intergrated Development Plan	18			3			16			3			3			5			48		
	155			151			153			153			139			404			1156		
Community Services																					
Vote: Library	34		-1	35		-1	35		-1	35		-1	33		-1	40		-1	212		-4
Vote: Cemetary	45		-8	45		-8	45		-8	45		-8	45		-8	51		-8	278		-50
Vote: Public Safety	589		-1135	629		-1135	605		-1135	611		-1135	599		-1135	1080		-1135	4115		-6808
Vote: Health																					
Vote: Tourism	29			78			30			31			30			29			227		
Vote: Housing	30			32			30			30			30			41			191		
Vote: Arts & Culture	6			17			2			2			2			8			37		
Vote: Disaster Management	20			20			20			20			20			25			126		
	753		-1144	857		-1144	768		-1144	775		-1144	760		-1144	1274		-1144	5186		-6862
Technical Services																					
Vote: Technical Services	142			135			144			132			141			213			906		
Vote: Public Services	2136	1500	-1515	1269	1500	-1515	1268	1610	-1515	2090		-1515	1547		-1515	3953		-2999	12262	4610	-10572
Vote: Municipal Buildings	34		-842	20		-842	12		-842	17		-842	3		-1122	58		-842	144		-5331
Vote: Electricity	2641	550	-3989	2400	800	-3989	2472	250	-3989	2388	250	-3989	2406	250	-3989	3513	450	-3989	15820	2550	-23933
Vote: Street lights	34			31			33			31			36			35			201		
Vote: Workshop				1												4			5		
Vote: Solid waste	381		-420	454		-420	411		-420	416		-420	407		-420	2039		-420	4107		-2518
Vote: Sport and recreation	185			196			181			200			179			341			1283		
	5553	2050	-6765	4505	2300	-6765	4521	1860	-6765	5275	250	-6765	4718	250	-7045	10157	450	-8249	34728	7160	-42355
Total by vote	10257	2050	-8927	9489	2300	-14939	9453	1860	-8928	10114	250	-8928	9631	250	-9206	38640	450	-10416	87584	7160	-61345

The above projections are for the period January to June 2011.

Quarterly Summary of Projections of Revenue and Expenditure by Vote

Vote	Quarter ending 30 September 2008			Quarter ending 31 December 2008			Quarter ending 31 March 2009			Quarter ending 30 June 2009			Total - 2008/09 financial year		
	Opex R'000	Capex R'000	Rev R'000	Opex R'000	Capex R'000	Rev R'000	Opex R'000	Capex R'000	Rev R'000	Opex R'000	Capex R'000	Rev R'000	Opex R'000	Capex R'000	Rev R'000
Municipal Manager															
Vote: Council	2456		-2824	3314		-2850	2843		-2827	7115		-2829	15727		-11331
Vote: Municipal Manager	1209			1337			1554			1413			5512		
Vote: Internal Audit															
Vote: Town Planning	156			158			157			137			608		
	3821		-2824	4809		-2850	4553		-2827	8665		-2829	21848		-11331
Chief Financial Officer															
Vote: Finance	4304		-15253	3790		-6242	5014		-6242	21099		-230	34207		-27966
Vote: Stores	47			39			39			42			167		
Vote: Information Technology	180		-750	282			741			1054			2257		-750
	4531		-16003	4111		-6242	5794		-6242	22195		-230	36631		-28716
Corporate Services															
Vote: Administration	1160			1127			1166			1219			4673		
Vote: Human Resources	75			156			162			103			495		
Vote: Legal Services	23			39			108			2547			2718		
	1258			1322			1436			3869			7886		
Dev & Planning															
Vote: Local Economic Development	445			435			422			686			1987		
Vote: Intergrated Development Plan	23												23		
	467			435			422			686			2010		
Community Services															
Vote: Library	120		-2	109		-2	105		-2	107		-2	442		-7
Vote: Cemetary	139		-25	174		-25	136		-25	142		-25	591		-100
Vote: Public Safety	1883		-3404	1856		-3404	1824		-3404	2291		-3404	7854		-13617
Vote: Health															
Vote: Tourism	95			129			137			90			451		
Vote: Housing	89			94			91			100			373		
Vote: Arts & Culture	13			10			25			13			61		
Vote: Disaster Management	63			70			60			65			259		
	2402		-3431	2442		-3431	2377		-3431	2809		-3431	10031		-13724
Technical Services															
Vote: Technical Services	416			426			420			486			1748		
Vote: Public Services	775		-92	5990	5400	-7512	4673	4610	-4544	7590		-6028	19027	10010	-18177
Vote: Municipal Buildings	115		-2087	82		-2684	66		-2526	78		-2806	341		-10102
Vote: Electricity	7336	1550	-11966	7285	3200	-11966	7513	1600	-11966	8307	950	-11966	30441	7300	-47865
Vote: Street lights	99			101			98			102			400		
Vote: Workshop	5			2			1			4			12		
Vote: Solid waste	1201		-1259	1236		-1259	1245		-1259	2862		-1259	6545		-5036
Vote: Sport and recreation	593			623			563			720			2499		
	10540	1550	-15404	15745	8600	-23421	14579	6210	-20295	20150	950	-22059	61013	17310	-81180
Total by vote	23021	1550	-36913	26852	8600	-35944	26401	6210	-32795	53078	950	-28550	139419	17310	-134952

The above projections provide a summary of revenue and expenditure projections for each quarter of the financial year and the total balancing back to the operating and capital budget.

BUDGET IMPLEMENTATION PLAN 2010/2011														
LEGAL SERVICES	TOTAL BUDGET 2010/2011	JULY - 10	AUG - 10	SEPT - 10	OCT - 10	NOV - 10	DEC - 10	JAN - 11	FEB - 11	MAR - 11	APR - 11	MAY -11	JUNE - 11	DESCRIPTION
025/440/1301	24,320	3,000	0	0	4,500	0	0	8,500	0	1,200	1,200	0	5,920	Advertising General
025/440/1308	0	0					0		0		0		0	Conference Cost
025/440/1310	0	0	0									0	0	Cons. & Prof fees
025/440/1333	95,000	0	12,500	0		12,000		45,000		16,000		0	9,500	Legal Fees
025/440/1334	0	0	0									0	0	Collection fees
025/440/1347	352	0	0		352							0	0	Postage & Courier fees
025/440/1348	31,600	0	0	0	11,088	0	0	11,088	0	0	0	0	9,424	Printing & stationary
025/440/1364	50,000	3,245	0	0	0	3,245	3,245	7,500	7,500	7,500	7,500	7,500	2,765	S & T
025/440/1366	9,576	900	900	900	900	900	950	456	750	1,000	970	950	0	Telephone Landlines
025/440/1367	6,895	570	570	570	570	570	570	570	570	570	570	570	625	Telephone Mobile
025/440/1369	2,500,000	0	0	0	0	0	0	0	0	0	0	0	2,500,000	Valuation roll
Total	2,717,743	7,715	13,970	1,470	17,410	16,715	4,765	73,114	8,820	26,270	10,240	9,020	2,528,234	
OPEX	2,717,743	7,715	13,970	1,470	17,410	16,715	4,765	73,114	8,820	26,270	10,240	9,020	2,528,234	2,717,743

BUDGET IMPLEMENTATION PLAN 2010/2011														
ADMIN SERVICES	TOTAL BUDGET 2010/2011	JULY - 10	AUG - 10	SEPT - 10	OCT - 10	NOV - 10	DEC - 10	JAN - 11	FEB - 11	MAR - 11	APR - 11	MAY -11	JUNE - 11	DESCRIPTION
027/300/1001	2,910,241	242,520	242,520	242,520	242,520	242,520	242,520	242,520	242,520	242,520	242,520	242,520	242,521	Salaries & Wages - Basic
027/300/1002	0	0	0	0	0	0	0	0	0	0	0	0	0	Overtime
027/300/1004	206,508	0	45,000	0	35,000	0	15,000	-	17,500	-	-	-	94,008	Annual Bonus
027/300/1009	0	0	0	0	0	0	0	0	0	0	0	0	0	Salaries & Wages - Other Allowances
027/300/1012	88,037	7,336	7,336	7,336	7,336	7,336	7,336	7,336	7,336	7,336	7,336	7,336	7,341	Housing Allowance
027/300/1013	238,788	19,899	19,899	19,899	19,899	19,899	19,899	19,899	19,899	19,899	19,899	19,899	19,899	Travel Allowance
027/300/1006	0	0	0	0	0	0	0	0	0	0	0	0	0	Performance
	3,443,574	269,755	314,755	269,755	304,755	269,755	284,755	269,755	287,255	269,755	269,755	269,755	363,769	
027/310/1021	330,339	27,528	27,528	27,528	27,528	27,528	27,528	27,528	27,528	27,528	27,528	27,528	27,531	Medical Aid Contribution
027/310/1022	545,180	45,432	45,432	45,432	45,432	45,432	45,432	45,432	45,432	45,432	45,432	45,432	45,428	Pension Schemes
027/310/1023	24,781	2,065	2,065	2,065	2,065	2,065	2,065	2,065	2,065	2,065	2,065	2,065	2,066	Contribution - UIF
027/310/1024	37,915	3,160	3,160	3,160	3,160	3,160	3,160	3,160	3,160	3,160	3,160	3,160	3,155	Contribution - Group Life
027/310/1029	904	75	75	75	75	75	75	75	75	75	75	75	79	Levy - Bargaining Council
	939,119	78,260	78,260	78,260	78,260	78,260	78,260	78,260	78,260	78,260	78,260	78,260	78,259	
027/370/1071	0	0	0	0	0	0	0	0	0	0	0	0	0	Provision for Depreciation
027/380/1111	205	0	0	0	0	0	0	0	0	0	0	0	205	R & M Machinery & Equipment
	205	0	0	0	0	0	0	0	0	0	0	0	205	
027/440/1301	41,566	0	0	0	0	0	0	8,450	10,139	1,500	10,250	10,250	977	Advertising General
027/440/1308	0	0	0	0	0	0	0	0	0	0	0	0	0	Conference Cost
027/440/1310	3,153	0	0	0	0	0	0	3,153	0	0	0	0	0	Consultants
027/440/1311	44,319	3,888	3,888	3,888	3,888	3,888	3,888	3,888	3,888	3,888	3,888	3,888	1,551	Consumable Domestic Items
027/440/1327	0	0	0	0	0	0	0	0	0	0	0	0	0	Insurance
027/440/1347	1,729	144	144	144	144	144	144	144	144	144	144	144	145	Postage & Courier Fees
027/440/1348	125,845	2,500	2,500	36,656	2,500	1,500	0	1,500	44,156	0	1,800	1,800	30,933	Printing & Stationary
027/440/1350	12,540	1,045	1,045	1,045	1,045	1,045	1,045	1,045	1,045	1,045	1,045	1,045	1,045	
027/440/1364	50,000	0	5,800	5,800	5,800	0	5,800	5,800	0	12,000	8,000	0	1,000	Subsistence & Travelling
027/440/1366	8,662	722	722	722	722	722	722	722	722	722	722	722	720	Telephone - Landlines
027/440/1367	1,814	151	151	151	151	151	151	151	151	151	151	151	153	Telephone - Mobile
027/440/1368	0	0	0	0	0	0	0	0	0	0	0	0	0	Training
Total	289,628	8,450	14,250	48,406	14,250	7,450	11,750	24,853	60,245	19,450	26,000	18,000	36,524	
OPEX	4,672,526	356,465	407,265	396,421	397,265	355,465	374,765	372,868	425,760	367,465	374,015	366,015	478,757	0
BUDGET IMPLEMENTATION PLAN 2010/2011														
HUMAN RESOURCES	TOTAL BUDGET 2010/2011	JULY - 10	AUG - 10	SEPT - 10	OCT - 10	NOV - 10	DEC - 10	JAN - 11	FEB - 11	MAR - 11	APR - 11	MAY -11	JUNE - 11	DESCRIPTION
030/440/1301	48,640					16,000		14,840		8,900		8,900	0	Advertising Recruitment
030/440/1310	15,200						7,500			7,500			200	Consultants
030/440/1308	0												0	Conference Cost
030/440/1347	657			657		0	0						0	Postage & Courier Fees
030/440/1348	42,750			5,625		5,625			5,625	5,625	5,625	5,625	9,000	Printing & Stationary
030/440/1367	2,432	203	203	203	203	203	203	203	203	203	203	203	199	Telephone - Mobile
030/440/1364	62,736	5,228	5,228	5,228	5,228	5,228	5,228	5,228	5,228	5,228	5,228	5,228	5,228	S & T
030/440/1366	9,500	792	792	792	792	792	792	792	792	792	792	792	788	Telephone Landlines
030/440/1368	237,500		50,000		14,000		18,000	55,000	28,000	18,000		14,800	39,700	Training
030/440/1400	76,000				76,000									Job Evaluations
030/040/0011	0		0	0										Own Income
030/762/7601	0			0	0									Job Evaluation/Implementation of EE Plan
Total	495,415	6,223	56,223	12,505	96,223	27,848	31,723	76,063	39,848	46,248	11,848	35,548	55,115	
CAPEX	0	0	0	0	0	0	0	0	0	0	0	0	0	

BUDGET IMPLEMENTATION PLAN 2010/2011														
INFORMATION TECHNOLOGY	TOTAL BUDGET 2010/2011	JULY - 10	AUG - 10	SEPT - 10	OCT - 10	NOV - 10	DEC - 10	JAN - 11	FEB - 11	MAR - 11	APR - 11	MAY - 11	JUNE - 11	DESCRIPTION
052/300/1001	178,534	14,878	14,878	14,878	14,878	14,878	14,878	14,878	14,878	14,878	14,878	14,878	14,876	Salaries & Wages - Basic Scale
052/300/1004	14,878	0	14,878	0	0	0	0	0	0	0	0	0	0	Salaries & Wages - Annual Bonus
052/300/1002	0	0	0	0	0	0	0	0	0	0	0	0	0	Salaries & Wages - Overtime
052/300/1012	7,832	653	653	653	653	653	653	653	653	653	653	653	649	Housing Allowance
052/300/1013	42,080	3,507	3,507	3,507	3,507	3,507	3,507	3,507	3,507	3,507	3,507	3,507	3,503	Travel Allowance
	243,324	19,038	33,916	19,038	19,038	19,038	19,038	19,038	19,038	19,038	19,038	19,038	19,028	
052/310/1021	23,600	1,967	1,967	1,967	1,967	1,967	1,967	1,967	1,967	1,967	1,967	1,967	1,963	Contribution - Medical Aid Scheme
052/310/1022	39,278	3,273	3,273	3,273	3,273	3,273	3,273	3,273	3,273	3,273	3,273	3,273	3,275	Contribution - Pension Scheme
052/310/1023	1,785	149	149	149	149	149	149	149	149	149	149	149	146	Contribution - UIF
052/310/1024	2,732	228	228	228	228	228	228	228	228	228	228	228	224	Levies- Bargaining Council
052/310/1029	39	3	3	3	3	3	3	3	3	3	3	3	6	Allowances - Other
	67,434	5,620	5,620	5,620	5,620	5,620	5,620	5,620	5,620	5,620	5,620	5,620	5,614	
052/370/1071	0												0	Provision for Depreciation
	0												0	
052/380/1106	11,880	0	0	0	0	0	0	0	0	0	0	0	11,880	Computer Equipment & Software-Contractors
	11,880	0	0	0	0	0	0	0	0	0	0	0	11,880	
052/440/1301	5,867	0			5,867			0			0		0	Advertising - General
052/440/1308	0	0	0	0	0	0	0	0	0	0	0	0	0	Conference & Convention Cost - Domestic
052/440/1310	348,012	0	43,501	0	43,501	53,401	0	43,501	43,502	43,526	43,600	33,480	0	Consultants & Professional Fees
052/440/1336	164,443	13,703	13,703	13,703	13,703	13,703	13,703	13,703	13,703	13,703	13,703	13,703	13,710	Licence & Permits - Non Vehicle
052/440/1358	23,019	2,019	2,019	2,019	2,019	2,019	2,019	2,019	2,019	2,019	2,019	2,019	810	Rent - Repeaters
052/440/1359	1,369,786	0	0	0	0	22,313	22,313	0	240,313	240,313	240,313	240,315	363,906	Software
052/440/1364	20,558	0	0	0	4,102	4,102	4,102	4,102	1,500	2,650	0	0	0	Subsistence & Travelling Expenses
052/440/1366	1,520	127	127	127	127	127	127	127	127	127	127	127	123	Telephone - Landlines
052/440/1367	1,520	127	127	127	127	127	127	127	127	127	127	127	123	Telephone - Mobile Phones
052/440/7606	0	0	0	0	0	0	0	0	0	0	0	0	0	Server,computers
	1,934,725	15,976	59,477	15,976	69,446	95,792	42,391	63,579	301,291	302,465	299,889	289,771	378,672	
052/161/1300	-750,000		-750,000						-				0	MSIG
	-750,000	0	-750,000	0	0	0	0	0	0	0	0	0	0	
Total	1,507,363	40,634	-650,987	40,634	94,104	120,450	67,049	88,237	325,949	327,123	324,547	314,429	415,194	

[illegible][illegible]

BUDGET IMPLEMENTATION PLAN 2010/2011														
FINANCIAL SERVICES	TOTAL BUDGET 2010/2011	JULY - 10	AUG - 10	SEPT - 10	OCT - 10	NOV - 10	DEC - 10	JAN - 11	FEB - 11	MAR - 11	APR - 11	MAY -11	JUNE - 11	DESCRIPTION
050/300/1001	4,491,325	374,277	374,277	374,277	374,277	374,277	374,277	374,277	374,277	374,277	374,277	374,277	374,278	Salaries & Wages - Basic Scale
050/300/1002	300,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	Salaries & Wages - Overtime
050/300/1004	441,627	36,802	36,802	36,802	36,802	36,802	36,802	36,802	36,802	36,802	36,802	36,802	36,805	Salaries & Wages - Annual Bonus
050/300/1009	0	0	0	0	0	0	0	0	0	0	0	0	0	Salaries & Wages - Other performance
050/300/1010	0	0	0	0	0	0	0	0	0	0	0	0	0	Salaries & Wages - Leave Payments
050/300/1012	142,603	11,884	11,884	11,884	11,884	11,884	11,884	11,884	11,884	11,884	11,884	11,884	11,879	Housing Allowance
050/300/1013	353,227	29,436	29,436	29,436	29,436	29,436	29,436	29,436	29,436	29,436	29,436	29,436	29,431	Travel Allowance
050/300/1017	217,152	18,096	18,096	18,096	18,096	18,096	18,096	18,096	18,096	18,096	18,096	18,096	18,096	Contract staff payments
	5,945,934	495,495	495,495	495,495	495,495	495,495	495,495	495,495	495,495	495,495	495,495	495,495	495,489	
050/310/1021	849,602	70,800	70,800	70,800	70,800	70,800	70,800	70,800	70,800	70,800	70,800	70,800	70,802	Contribution - Medical Aid Scheme
050/310/1022	1,165,893	97,158	97,158	97,158	97,158	97,158	97,158	97,158	97,158	97,158	97,158	97,158	97,155	Contribution - Pension Scheme
050/310/1023	52,995	4,416	4,416	4,416	4,416	4,416	4,416	4,416	4,416	4,416	4,416	4,416	4,419	Contribution - UIF
050/310/1024	81,083	6,757	6,757	6,757	6,757	6,757	6,757	6,757	6,757	6,757	6,757	6,757	6,756	Levies- Bargaining Council
050/310/1029	1,691	141	141	141	141	141	141	141	141	141	141	141	140	Allowances - Other
	2,151,264	179,272	179,272	179,272	179,272	179,272	179,272	179,272	179,272	179,272	179,272	179,272	179,272	
050/370/1071	387,195												387,195	Provision for Depreciation
	387,195	0	0	0	0	0	0	0	0	0	0	0	387,195	
050/380/1111	28,500	0	2,300	2,700	10,500	0	0	10,500	0	0	2,500	0	0	Furniture and Equipment
	28,500	0	2,300	2,700	10,500	0	0	10,500	0	0	2,500	0	0	
050/440/1303	950,000	0	0	190,000	0	190,000	0	190,000	0	190,000	0	190,000	0	Internal Auditors
050/440/1301	760	0		700	0			60			0		0	Advertising
050/440/1304	1,140,000		100,000	100,000		200,000		200,000		200,000		200,000	140,000	External Auditors(AG)
050/440/1306	237,500	19,792	19,792	19,792	19,792	19,792	19,792	19,792	19,792	19,792	19,792	19,792	19,788	Bank Administration Fees & Interest on Overdraft
050/440/1308	0			0		0			0				0	Conference & Conventions - Domestic
050/440/1310	142,120		19,000		21,900		20,000		41,000		40,000		220	Consultants & Professional Fees
050/440/1327	438,319		438,319										0	Insurance
050/440/1334	0												0	Collection Fees
050/440/1347	85,500	7,125	7,125	7,125	7,125	7,125	7,125	7,125	7,125	7,125	7,125	7,125	7,125	Postage & Courier Fees
050/440/1348	142,500		19,400		19,400		0	19,400	19,400	21,429	21,429	21,429	613	Printing & Stationery
050/440/1350	2,375			2,375									0	Protective Clothing
050/440/1360	45,900	3,825	3,825	3,825	3,825	3,825	3,825	3,825	3,825	3,825	3,825	3,825	3,825	Rental Taxi Rank
050/440/1364	95,000	7,800		7,800		12,000	12,000	12,000	12,000	12,000	12,000	12,000	7,400	Subsistence & Travelling
050/440/1366	11,400	950	950	950	950	950	950	950	950	950	950	950	950	Telephone - Landlines
050/440/1367	12,008	1,001	1,001	1,001	1,001	1,001	1,001	1,001	1,001	1,001	1,001	1,001	997	Telephone - Mobile
050/440/1368	31,312	2,609	2,609	2,609	2,609	2,609	2,609	2,609	2,609	2,609	2,609	2,609	2,613	Indigent Subsidy
050/440/1602	2,500,000	0	0	0	0	0	0	0	0	0	0	0	2,500,000	Infrastructure Assets Verification
050/440/1600	1,900,000	158,333	158,333	158,333	158,333	158,333	158,333	158,333	158,333	158,333	158,333	158,333	158,337	indigent
050/440/1601	475,000	39,583	39,583	39,583	39,583	39,583	39,583	39,583	39,583	39,583	39,583	39,583	39,587	Free electricity - indigent
	8,209,694	241,018	809,937	534,093	274,518	635,218	265,218	642,678	305,618	656,647	306,647	656,647	2,881,455	
050/350/1071	13,125,982	0	0	0	0	0	0	0	0	0	0	0	13,125,982	Provision for bad debts
	13,125,982	0	0	0	0	0	0	0	0	0	0	0	13,125,982	
050/455/4130	0	0	0	0	0	0	0	0	0	0	0	0	0	Provisions for Leave
050/455/4131	0												0	Provisions for Long-term Longservice
050/455/4132	4,358,362	0	345,000	345,000	0	0	580,000	458,000	458,000	458,000	468,000	468,000	778,362	Contribution to Capital Replacement Reserve
050/455/4133	0	0	0	0	0	0	0	0	0	0	0	0	0	Provision for working Capital
	4,358,362	0	345,000	345,000	0	0	580,000	458,000	458,000	458,000	468,000	468,000	778,362	
050/080/0141	0	0	0	0	0	0	0	0	0	0	0	0	0	Interest Earned-External Invetments
	0	0	0	0	0	0	0	0	0	0	0	0	0	
050/100/0151	-838,587	-69,882	-69,882	-69,882	-69,882	-69,882	-69,882	-69,882	-69,882	-69,882	-69,882	-69,882	-69,885	Interest Earned - Outstanding Debtors
	-838,587	-69,882	-69,882	-69,882	-69,882	-69,882	-69,882	-69,882	-69,882	-69,882	-69,882	-69,882	-69,885	
050/140/0202	-18,235	-1,520	-1,520	-1,520	-1,520	-1,520	-1,520	-1,520	-1,520	-1,520	-1,520	-1,520	-1,515	Permits-Clearance certificates
050/140/0203	-64,248	-5,354	-5,354	-5,354	-5,354	-5,354	-5,354	-5,354	-5,354	-5,354	-5,354	-5,354	-5,354	Collection fees
	-82,483	-6,874	-6,874	-6,874	-6,874	-6,874	-6,874	-6,874	-6,874	-6,874	-6,874	-6,874	-6,869	
050/161/1299	-24,045,000	-6,011,250		-6,011,250		-6,011,250			-6,011,250				0	National Equitable Shares
050/161/1300	-3,000,000	-3,000,000	0			0			0				0	Finance Management Grant
	-27,045,000	-9,011,250	0	-6,011,250	0	-6,011,250	0	0	-6,011,250	0	0	0	0	
TOTAL	6,240,861	-8,172,221	1,755,248	-4,531,446	883,029	-4,778,021	1,443,229	1,709,189	-4,649,621	1,712,658	1,375,158	1,722,658	17,771,001	
	0	0	0	0	0	0	0	0	0	0	0	0	0	Furniture and equipment
	6,240,861	-8,172,221	1,755,248	-4,531,446	883,029	-4,778,021	1,443,229	1,709,189	-4,649,621	1,712,658	1,375,158	1,722,658	17,771,001	6,240,861
REVENUE	27,966,070	-9,088,006	-76,756	-6,088,006	-76,756	-6,088,006	-76,756	-76,756	-6,088,006	-76,756	-76,756	-76,756	-76,756	
OPEX	34,206,931	915,785	1,832,904	1,356,560	959,785	1,309,985	1,519,985	1,785,945	1,436,385	1,789,414	1,451,914	1,799,414	17,647,755	34,206,931
CAPEX	0	0	0	0	0	0	0	0	0	0	0	0	0	
TOTALS	6,240,861	-8,172,221	1,755,248	-4,531,446	883,029	-4,778,021	1,443,229	1,709,189	-4,649,621	1,712,658	1,375,158	1,722,658	17,771,001	

BUDGET IMPLEMENTATION PLAN 2010/2011															
COUNCIL GENERAL EXPENSES	TOTAL BUDGET 2010/2011	JULY - 10	AUG - 10	SEPT - 10	OCT - 10	NOV - 10	DEC - 10	JAN - 11	FEB - 11	MAR - 11	APR - 11	MAY - 11	JUNE - 11	DESCRIPTION	
010/300/1001	0	0	0	0	0	0	0	0	0	0	0	0	0	0	Salaries & Wages - Basic Scale
010/300/1002	0	0	0	0	0	0	0	0	0	0	0	0	0	0	Salaries & Wages - Overtime
010/300/1004	0	0	0	0	0	0	0	0	0	0	0	0	0	0	Salaries & Wages - Annual Bonus
010/300/1014	0	0	0	0	0	0	0	0	0	0	0	0	0	0	Relocation Allowance
010/300/1016	0	0	0	0	0	0	0	0	0	0	0	0	0	0	Performance Incentive Scheme
010/300/1018	0	0	0	0	0	0	0	0	0	0	0	0	0	0	Pensioners
	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
020/310/1021	0	0	0	0	0	0	0	0	0	0	0	0	0	0	Contribution - Medical Pension Scheme
020/310/1022	0	0	0	0	0	0	0	0	0	0	0	0	0	0	Contribution - Pension Scheme
020/310/1023	0	0	0	0	0	0	0	0	0	0	0	0	0	0	Contribution - UIF
020/310/1024	0	0	0	0	0	0	0	0	0	0	0	0	0	0	Contribution - Group Insurance
020/310/1029	0	0	0	0	0	0	0	0	0	0	0	0	0	0	Levies Bargaining Council
	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
010/340/1051	395,442	32,954	32,954	32,954	32,954	32,954	32,954	32,954	32,954	32,954	32,954	32,954	32,954	32,948	Allowances - Mayor
010/340/1052	296,582	24,715	24,715	24,715	24,715	24,715	24,715	24,715	24,715	24,715	24,715	24,715	24,715	24,717	Salary - Full - Time Councillor
010/340/1054	1,067,685	88,974	88,974	88,974	88,974	88,974	88,974	88,974	88,974	88,974	88,974	88,974	88,974	88,971	Allowances - Other Councillors
010/340/1057	586,569	48,881	48,881	48,881	48,881	48,881	48,881	48,881	48,881	48,881	48,881	48,881	48,881	48,878	Councillor Allowances - Travel
010/340/1062	157,715	13,143	13,143	13,143	13,143	13,143	13,143	13,143	13,143	13,143	13,143	13,143	13,143	13,142	Councillor Allowances - Other
010/340/1063	0	0	0	0	0	0	0	0	0	0	0	0	0	0	Contribution - Councillors - Medical Aid
010/340/1064	263,955	21,996	21,996	21,996	21,996	21,996	21,996	21,996	21,996	21,996	21,996	21,996	21,996	21,999	Contribution - Pension Scheme
	2,767,948	230,663	230,663	230,663	230,663	230,663	230,663	230,663	230,663	230,663	230,663	230,663	230,663	230,655	
010/440/1263	3,000,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	Contracted Services - Security
010/440/1284	50,000	0	0	0	0	0	0	47,500	0	0	0	0	0	2,500	Internal Study Donations
010/440/1285	100,000	0	0	0	0	0	0	100,000	0	0	0	0	0	0	Mayoralm other
010/200/0291	245,071	20,423	20,423	20,423	20,423	20,423	20,423	20,423	20,423	20,423	20,423	20,423	20,423	20,418	Revenue foregone/Electricity
010/200/0294	136,668	11,389	11,389	11,389	11,389	11,389	11,389	11,389	11,389	11,389	11,389	11,389	11,389	11,389	Revenue foregone/user charges
010/440/1301	24,236	0	0	0	0	3,505	0	4,531	0	5,400	0	5,400	5,400	0	Advertising - General
010/440/1308	6,080	0	0	0	0	0	0	0	0	0	0	0	0	6,080	Conference & Conventions - Domestic
010/440/1309	372,400	0	0	0	86,100	86,100	0	40,833	40,833	40,833	0	0	0	77,701	Community Liason Activities
010/440/1310	0	0	0	6,080	0	0	0	0	0	0	0	0	0	-6,080	Consultant & Professional fees
010/440/1311	0	0	0	0	0	0	0	0	0	0	0	0	0	0	Consumables - Domestic Items
010/440/1312	55,100	4,592	4,592	4,592	4,592	4,592	4,592	4,592	4,592	4,592	4,592	4,592	4,592	4,588	Paupers burial
010/440/1315	27,550	2,296	2,296	2,296	2,296	2,296	2,296	2,296	2,296	2,296	2,296	2,296	2,296	2,294	Pest control
010/440/1320	42,750	0	7,200	0	7,200	0	7,200	0	8,800	0	12,350	0	0	0	Entertainment - Council
010/440/1322	42,750	0	0	7,200	0	7,200	0	7,200	0	8,800	0	12,350	0	0	Entertainment - Public Entertainment
010/440/1325	81,094	6,758	6,758	6,758	6,758	6,758	6,758	6,758	6,758	6,758	6,758	6,758	6,758	6,756	Fuel - Vehicles
010/440/1333	0	0	0	0	0	0	0	0	0	0	0	0	0	0	Legal Fees
010/440/1335	1,140	0	0	0	0	400	0	0	450	0	0	0	0	290	Licences & Registration Fees
010/440/1340	3,800	700	3,100	0	0	0	0	0	0	0	0	0	0	0	Membership Fees - Other
010/440/1341	85,500	0	0	0	0	0	75,000	0	0	0	0	0	0	10,500	Membership Fees - Salga
010/440/1347	1,235	0	0	200	0	200	0	275	0	290	0	270	0	0	Postage & Courier Fees
010/440/1348	57,000	0	0	0	0	0	5,000	18,000	0	18,000	0	0	0	16,000	Printing & Stationery
010/440/1360	4,100	342	342	342	342	342	342	342	342	342	342	342	342	338	Rental Mopani office
010/440/1364	332,500	27,708	27,708	27,708	27,708	27,708	27,708	27,708	27,708	27,708	27,708	27,708	27,708	27,712	Subsistence & Travelling
010/440/1366	76,000	6,333	6,333	6,333	6,333	6,333	6,333	6,333	6,333	6,333	6,333	6,333	6,333	6,337	Telephone - Landlines
010/440/1367	76,000	6,333	6,333	6,333	6,333	6,333	6,333	6,333	6,333	6,333	6,333	6,333	6,333	6,337	Telephone - Mobile
010/440/1368	0	-	-	-	-	-	-	-	-	-	-	-	-	0	Donations
010/440/1369	70,000	-	-	-	-	-	-	-	-	-	-	-	-	70,000	Youth Assistance
010/440/1389	164,350	0	0	0	0	0	0	0	0	0	0	0	0	164,350	Workmans Compensation
010/440/1391	0	-	-	-	-	-	-	-	-	-	-	-	-	0	Musina Annual Show
010/440/1395	0	-	-	-	-	-	-	-	-	-	-	-	-	0	Campaign Against Woman & Child Abuse
010/440/1396	0	-	-	-	-	-	-	-	-	-	-	-	-	0	Batho Pele
010/440/1397	0	-	-	-	-	-	-	-	-	-	-	-	-	0	Seta Levies
010/440/1398	23,750	0	0	7,330	0	7,330	0	0	8,340	0	0	0	0	750	Medical Examinations
010/440/1399	2,500,000	0	0	350,000	312,500	312,500	312,500	-	300,000	-	300,000	300,000	312,500	312,500	Zelpy subsidy
010/440/1400	80,000	0	0	0	0	0	0	0	0	0	0	0	80,000	80,000	Projects for Farmers
	7,659,074	336,874	346,474	700,904	751,559	742,574	747,735	549,982	691,657	412,437	653,924	654,194	1,070,760		
010/370/1071	3,360,938	0	0	0	0	0	0	0	0	0	0	0	0	3,360,938	Provision for Depreciation
	3,360,938	0	0	0	0	0	0	0	0	0	0	0	0	3,360,938	
010/380/1102	80,750	0	0	0	0	12,500	0	0	15,000	15,000	15,000	15,000	15,000	8,250	Vehicle & Implements
010/380/1111	22,800	0	0	0	0	15,000	0	0	2,700	0	2,660	2,350	90	90	Machinery & Equipment
010/380/1112	950,000	79,167	79,167	79,167	79,167	79,167	79,167	79,167	79,167	79,167	79,167	79,167	79,167	79,163	Poverty Aliviation
	1,053,550	87,796	87,796	87,796	87,796	87,796	87,796	87,796	87,796	87,796	87,796	87,796	87,796	87,794	
010/390/1231	885,875	0	0	116,562	0	0	116,562	0	116,562	116,562	116,562	116,562	116,562	186,503	Interest External Loans
	885,875	0	0	116,562	0	0	116,562	0	116,562	116,562	116,562	116,562	116,562	186,503	
010/400/1241	0	0	0	0	0	0	0	0	0	0	0	0	0	0	Redemption External Loans
	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
010/140/0202	-5,074	-423	-423	-423	-423	-423	-423	-423	-423	-423	-423	-423	-423	-423	Tenders general
010/140/0204	-47,409	-	-	-3,450	-2,450	-2,450	-24,500	-1,245	-2,456	-2,456	-2,456	-2,456	-2,456	-5,946	Membership fees
010/161/1299	-	-	-	-	-	-	-	-	-	-	-	-	-	0	Special Contributions Towards Councillors Remuneration
010/020/0001	-11,278,023	-939,835	-939,835	-939,835	-939,835	-939,835	-939,835	-939,835	-939,835	-939,835	-939,835	-939,835	-939,835	-939,835	Property Rates
010/170/0203	-	-	-	-	-	-	-	-	-	-	-	-	-	0	Transfer from Entity
	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Total	-11,330,506	-940,258	-940,258	-943,708	-942,708	-942,708	-964,758	-941,503	-942,714	-942,714	-942,714	-940,258	-946,204		

BUDGET IMPLEMENTATION PLAN 2010/2011														
MUNICIPAL MANAGER	TOTAL BUDGET 2010/2011	JULY - 10	AUG - 10	SEPT - 10	OCT - 10	NOV - 10	DEC - 10	JAN - 11	FEB - 11	MAR - 11	APR - 11	MAY - 11	JUNE - 11	DESCRIPTION
020/300/1001	2,616,502	218,042	218,042	218,042	218,042	218,042	218,042	218,042	218,042	218,042	218,042	218,042	218,040	Salaries & Wages - Basic Scale
020/300/1002		0	0	0	0	0	0	0	0	0	0	0	0	Salaries & Wages - Overtime
020/300/1004	149,264	28,400	24,800		24,800		31,424		24,800				15,040	Salaries & Wages - Annual Bonus
020/300/1006	0	0						0			0		0	Salaries & Wages - performance
020/300/1012	32,433	2,703	2,703	2,703	2,703	2,703	2,703	2,703	2,703	2,703	2,703	2,703	2,700	Housing Allowances
020/300/1013	247,272	20,606	20,606	20,606	20,606	20,606	20,606	20,606	20,606	20,606	20,606	20,606	20,606	Travel Allowance
020/300/1017	182,420	15,202	15,202	15,202	15,202	15,202	15,202	15,202	15,202	15,202	15,202	15,202	15,198	Temporary Wages
020/300/1020														Other Employee Related Benefits & Allowa
	3,227,891	284,953	281,353	256,553	281,353	256,553	287,977	256,553	281,353	256,553	256,553	256,553	271,584	
020/310/1021	283,201	23,600	23,600	23,600	23,600	23,600	23,600	23,600	23,600	23,600	23,600	23,600	23,601	Contribution - Medical Pension Scheme
020/310/1022	431,328	35,944	35,944	35,944	35,944	35,944	35,944	35,944	35,944	35,944	35,944	35,944	35,944	Contribution - Pension Scheme
020/310/1023	19,914	1,660	1,660	1,660	1,660	1,660	1,660	1,660	1,660	1,660	1,660	1,660	1,654	Contribution - UIF
020/310/1024	30,168	2,514	2,514	2,514	2,514	2,514	2,514	2,514	2,514	2,514	2,514	2,514	2,514	Contribution - Group Insurance
020/310/1029		0	0	0	0	0	0	0	0	0	0	0	0	Levies Bargaining Council
	764,611	63,718	63,718	63,718	63,718	63,718	63,718	63,718	63,718	63,718	63,718	63,718	63,713	
020/440/1301	3,800	0	0	1,300	0	0	0	1,200	1,000	0	0	0	300	Advertising - General
020/440/1308	0	0	0	0	0	0	0	0	0	0	0	0	0	Conference & Convention Cost - Domestic
020/440/1310	1,220,000	0	0	125,000	0	125,000	125,000	125,000	185,000	185,000	250,000	0	100,000	Consultants & professional Fees
020/440/1311	570	0	0	0	300	200	0	0	0	0	0	0	70	Consumable Domestic items
020/440/1321	0	0	0	0	0	0	0	0	0	0	0	0	0	Entertainment - Officials
020/440/1327	20,359	0											20,359	Insurance
020/440/1347	333	0	0	0	0	333	0	0	0	0	0	0	0	Postage & Courier Fees
020/440/1348	14,250	0	0	3,500	0	3,500	0	3,500	0	2,500	0	0	1,250	Printing & Stationery
020/440/1364	237,500	19,792	19,792	19,792	19,792	19,792	19,792	19,792	19,792	19,792	19,792	19,792	19,788	Subsistence & Travelling Expenses
020/440/1366	11,400	950	950	950	950	950	950	950	950	950	950	950	950	Telephone - Landlines
020/440/1367	11,400	950	950	950	950	950	950	950	950	950	950	950	950	Telephone - Mobile phones
	1,519,612	21,692	21,692	151,492	21,992	150,725	146,692	151,392	207,692	209,192	271,692	21,692	143,667	
020/370/1071	0												0	Provision for Depreciation
	0												0	
020/380/1111	285	24	24	24	24	24	24	24	24	24	24	24	21	Machinery & Equipment
	285	24	24	24	24	24	24	24	24	24	24	24	21	
Total	5,512,399	370,387	366,787	471,787	367,087	471,020	498,411	471,687	552,787	529,487	591,987	341,987	478,985	

BUDGET IMPLEMENTATION PLAN 2010/2011															
TOWN PLANNING	TOTAL BUDGET 2010/2011	JULY - 10	AUG - 10	SEPT - 10	OCT - 10	NOV - 10	DEC - 10	JAN - 11	FEB - 11	MAR - 11	APR - 11	MAY -11	JUNE - 11	DESCRIPTION	
020/300/1001	424,715	35,393	35,393	35,393	35,393	35,393	35,393	35,393	35,393	35,393	35,393	35,393	35,392	Salaries & Wages - Basic Scale	
020/300/1002	0	0	0	0	0	0	0	0	0	0	0	0	0	Salaries & Wages - Overtime	
020/300/1013	102,600	8,550	8,550	8,550	8,550	8,550	8,550	8,550	8,550	8,550	8,550	8,550	8,550	Vehicle Allowance	
	527,315	43,943	43,943	43,943	43,943	43,943	43,943	43,943	43,943	43,943	43,943	43,943	43,942		
022/440/1301	760	0			0			0			0		760	Advertising - General	
022/440/1308	0	0	0	0	0	0	0	0	0	0	0	0	0	Conference & Convention Cost - Domestic	
022/440/1310	65,922			21,997			21,997			20,125			1,803	Consultants & Professional Fees	
022/440/1311	950	79	79	79	79	79	79	79	79	79	79	79	81	Consumable Domestic Items	
022/440/1347	950	79	79	79	79	79	79	79	79	79	79	79	81	Postage & Courier Services	
022/440/1348	4,275	356	356	356	356	356	356	356	356	356	356	356	359	Printing & Stationery	
022/440/1364	4,275	0	0	0	2,000	0	0	2,225	0	0	0	0	50	Subsistence & Travelling Expenses	
022/440/1366	760	63	63	63	63	63	63	63	63	63	63	63	67	Telephone - Landlines	
022/440/1367	3,040	253	253	253	253	253	253	253	253	253	253	253	257	Telephone - Mobile phones	
	80,932	830	830	22,827	2,830	830	22,827	3,055	830	20,955	830	830	3,458		
Total	608,247	44,773	44,773	66,770	46,773	44,773	66,770	46,998	44,773	64,898	44,773	44,773	47,400		

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Account	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040	2041	2042	2043	2044	2045	2046	2047	2048	2049	2050	2051	2052	2053	2054	2055	2056	2057	2058	2059	2060	2061	2062	2063	2064	2065	2066	2067	2068	2069	2070	2071	2072	2073	2074	2075	2076	2077	2078	2079	2080	2081	2082	2083	2084	2085	2086	2087	2088	2089	2090	2091	2092	2093	2094	2095	2096	2097	2098	2099	2100	2101	2102	2103	2104	2105	2106	2107	2108	2109	2110	2111	2112	2113	2114	2115	2116	2117	2118	2119	2120	2121	2122	2123	2124	2125	2126	2127	2128	2129	2130	2131	2132	2133	2134	2135	2136	2137	2138	2139	2140	2141	2142	2143	2144	2145	2146	2147	2148	2149	2150	2151	2152	2153	2154	2155	2156	2157	2158	2159	2160	2161	2162	2163	2164	2165	2166	2167	2168	2169	2170	2171	2172	2173	2174	2175	2176	2177	2178	2179	2180	2181	2182	2183	2184	2185	2186	2187	2188	2189	2190	2191	2192	2193	2194	2195	2196	2197	2198	2199	2200	2201	2202	2203	2204	2205	2206	2207	2208	2209	2210	2211	2212	2213	2214	2215	2216	2217	2218	2219	2220	2221	2222	2223	2224	2225	2226	2227	2228	2229	2230	2231	2232	2233	2234	2235	2236	2237	2238	2239	2240	2241	2242	2243	2244	2245	2246	2247	2248	2249	2250	2251	2252	2253	2254	2255	2256	2257	2258	2259	2260	2261	2262	2263	2264	2265	2266	2267	2268	2269	2270	2271	2272	2273	2274	2275	2276	2277	2278	2279	2280	2281	2282	2283	2284	2285	2286	2287	2288	2289	2290	2291	2292	2293	2294	2295	2296	2297	2298	2299	2300	2301	2302	2303	2304	2305	2306	2307	2308	2309	2310	2311	2312	2313	2314	2315	2316	2317	2318	2319	2320	2321	2322	2323	2324	2325	2326	2327	2328	2329	2330	2331	2332	2333	2334	2335	2336	2337	2338	2339	2340	2341	2342	2343	2344	2345	2346	2347	2348	2349	2350	2351	2352	2353	2354	2355	2356	2357	2358	2359	2360	2361	2362	2363	2364	2365	2366	2367	2368	2369	2370	2371	2372	2373	2374	2375	2376	2377	2378	2379	2380	2381	2382	2383	2384	2385	2386	2387	2388	2389	2390	2391	2392	2393	2394	2395	2396	2397	2398	2399	2400	2401	2402	2403	2404	2405	2406	2407	2408	2409	2410	2411	2412	2413	2414	2415	2416	2417	2418	2419	2420	2421	2422	2423	2424	2425	2426	2427	2428	2429	2430	2431	2432	2433	2434	2435	2436	2437	2438	2439	2440	2441	2442	2443	2444	2445	2446	2447	2448	2449	2450	2451	2452	2453	2454	2455	2456	2457	2458	2459	2460	2461	2462	2463	2464	2465	2466	2467	2468	2469	2470	2471	2472	2473	2474	2475	2476	2477	2478	2479	2480	2481	2482	2483	2484	2485	2486	2487	2488	2489	2490	2491	2492	2493	2494	2495	2496	2497	2498	2499	2500	2501	2502	2503	2504	2505	2506	2507	2508	2509	2510	2511	2512	2513	2514	2515	2516	2517	2518	2519	2520	2521	2522	2523	2524	2525	2526	2527	2528	2529	2530	2531	2532	2533	2534	2535	2536	2537	2538	2539	2540	2541	2542	2543	2544	2545	2546	2547	2548	2549	2550	2551	2552	2553	2554	2555	2556	2557	2558	2559	2560	2561	2562	2563	2564	2565	2566	2567	2568	2569	2570	2571	2572	2573	2574	2575	2576	2577	2578	2579	2580	2581	2582	2583	2584	2585	2586	2587	2588	2589	2590	2591	2592	2593	2594	2595	2596	2597	2598	2599	2600	2601	2602	2603	2604	2605	2606	2607	2608	2609	2610	2611	2612	2613	2614	2615	2616	2617	2618	2619	2620	2621	2622	2623	2624	2625	2626	2627	2628	2629	2630	2631	2632	2633	2634	2635	2636	2637	2638	2639	2640	2641	2642	2643	2644	2645	2646	2647	2648	2649	2650	2651	2652	2653	2654	2655	2656	2657	2658	2659	2660	2661	2662	2663	2664	2665	2666	2667	2668	2669	2670	2671	2672	2673	2674	2675	2676	2677	2678	2679	2680	2681	2682	2683	2684	2685	2686	2687	2688	2689	2690	2691	2692	2693	2694	2695	2696	2697	2698	2699	2700	2701	2702	2703	2704	2705	2706	2707	2708	2709	2710	2711	2712	2713	2714	2715	2716	2717	2718	2719	2720	2721	2722	2723	2724	2725	2726	2727	2728	2729	2730	2731	2732	2733	2734	2735	2736	2737	2738	2739	2740	2741	2742	2743	2744	2745	2746	2747	2748	2749	2750	2751	2752	2753	2754	2755	2756	2757	2758	2759	2760	2761	2762	2763	2764	2765	2766	2767	2768	2769	2770	2771	2772	2773	2774	2775	2776	2777	2778	2779	2780	2781	2782	2783	2784	2785	2786	2787	2788	2789	2790	2791	2792	2793	2794	2795	2796	2797	2798	2799	2800	2801	2802	2803	2804	2805	2806	2807	2808	2809	2810	2811	2812	2813	2814	2815	2816	2817	2818	2819	2820	2821	2822	2823	2824	2825	2826	2827	2828	2829	2830	2831	2832	2833	2834	2835	2836	2837	2838	2839	2840	2841	2842	2843	2844	2845	2846	2847	2848	2849	2850	2851	2852	2853	2854	2855	2856	2857	2858	2859	2860	2861	2862	2863	2864	2865	2866	2867	2868	2869	2870	2871	2872	2873	2874	2875	2876	2877	2878	2879	2880	2881	2882	2883	2884	2885	2886	2887	2888	2889	2890	2891	2892	2893	2894	2895	2896	2897	2898	2899	2900	2901	2902	2903	2904	2905	2906	2907	2908	2909	2910	2911	2912	2913	2914	2915	2916	2917	2918	2919	2920	2921	2922	2923	2924	2925	2926	2927	2928	2929	2930	2931	2932	2933	2934	2935	2936	2937	2938	2939	2940	2941	2942	2943	2944	2945	2946	2947	2948	2949	2950	2951	2952	2953	2954	2955	2956	2957	2958	2959	2960	2961	2962	2963	2964	2965	2966	2967	2968	2969	2970	2971	2972	2973	2974	2975	2976	2977	2978	2979	2980	2981	2982	2983	2984	2985	2986	2987	2988	2989	2990	2991	2992	2993	2994	2995	2996	2997	2998	2999	3000	3001	3002	3003	3004	3005	3006	3007	3008	3009	3010	3011	3012	3013	30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SERVICE DELIVERY INFORMATION PER WARD

This component of the SDBIP provides a breakdown of projects and deliverables per department to be executed in the different wards.

1. Technical Services

Vote: Sports and Recreation

Projects/Deliverables	Wards
Construction of Sports centre @ extension 6 Nancefield	5
Construction of Sports centre @ Madimbo	1

2. Development and Planning

Vote: Buildings

Projects/Deliverables	Wards
Construction of Community Hall @ Malale	1

3. Development and Planning

Vote: Electricity

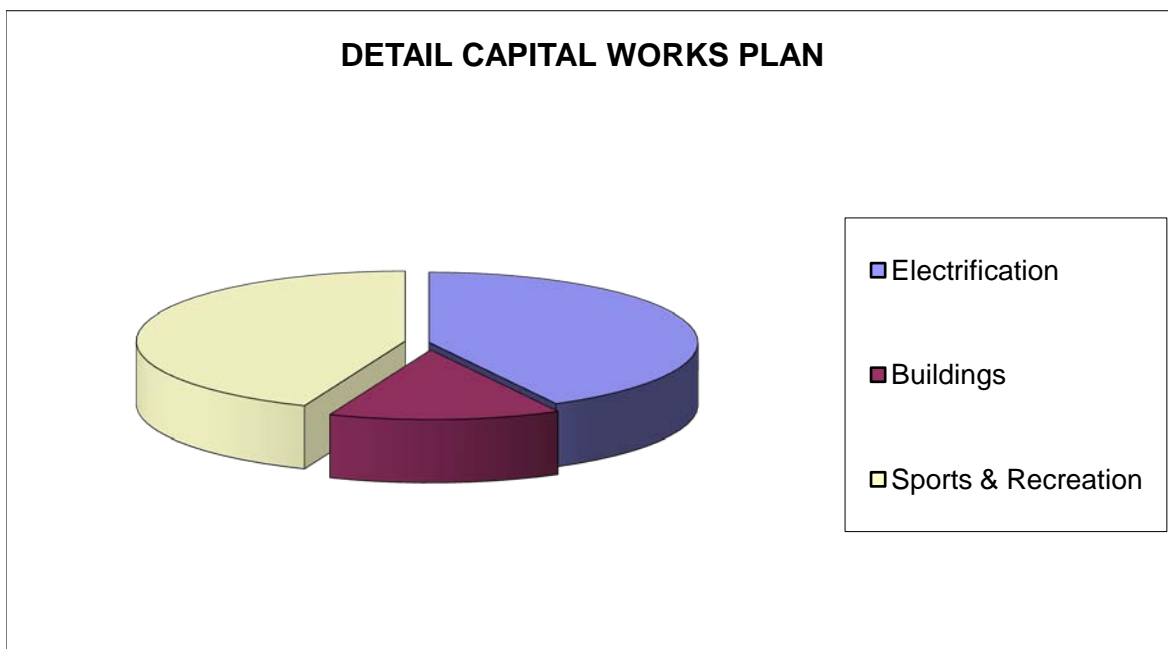
Projects/Deliverables	Wards
Electrification ext 14 Reticulation	6
Main substation All the wards except for 1 & 2	All but 1 & 2
Bulk reticulation Blakkies dorp & Nancefield	3
Town feeder Upgrade	6

DETAILED CAPITAL WORKS PLAN

The following is a breakdown of the 2010/11 Capital Budget per directorate or department.

Department	R'000	%
Electrification	7,300	42.2
Buildings	2,410	13.9
Sports & Recreation	7,600	43.9
Total	17,310	100

This is further illustrated in the pie chart below.



[illegible]

Security		Improve security systems in the municipal buildings	5										
Tourism		Usage of mine shafts as tourist attraction	Done										
		Tourism to be marketed vigorously in publications, radios and billboards	Done										
Immigrants		Influx of legal and illegal immigrants into the country be monitored and program established	2						1		1		
Tourism		To conduct two capacity building workshops on Arts and Crafts in order to promote tourism.	3						1		2		
		To train 20 tour guides volunteers	2							1	1		
Flea Markets		To run 2 flea markets	None										
Annual Show		To co ordinate Annual show and provide workable program by March 09	1							1			
IDP, developed and implemented.		IDP alignment											
Manage and coordinate Skills Development related to employees in the department		Departmental organograms in place	2						1		1		
		To ensure training to all identified staff in line with the WSP, is provided											
		Update, review and submit the Workplace Skills development Plan for the department											
An organisational structure aligned to the IDP established and operationalised		Reduction in turn around time in filling vacancies											
Review policies, procedures and systems.		Identify policies to be developed for the department											
Cleanest town		Enter the cleanest town competition.	1							1			

Vote/Indicator	Unit of measurement	Baseline	Annual target	Revised target	Qtr ending 30 Sept 10		Qtr ending 31 Dec 10		Qtr ending 31 Mar 11		Qtr ending 30 Jun 11		Explanation of variance or actual performance
					Proj	Act	Proj	Act	Proj	Act	Proj	Act	
Office of the Municipal Manager													
Vote: Council													
Public participation meetings	No. of meetings		2	2					1		1		
Produce newsletters	No. of newsletters		6	6	1		2		1		2		
Performance agreements approved by council 29 May 2010	No. of agreements approved 29 May 2010		5	5	5								
Performance Management System (PMS) aligned to the IDP, developed and implemented.		<ul style="list-style-type: none">Performance Contracts and agreements signed											
		<ul style="list-style-type: none">Coordinate quarterly performance reviews			1		1						
		<ul style="list-style-type: none">IDP alignment											
An organisational structure aligned to the IDP established and operationalised		<ul style="list-style-type: none">Departmental organograms in place	100%		50								Approved with the Budget in May 2010
		<ul style="list-style-type: none">Organisational structure aligned to IDP & Local Government 5 year Strategic Agenda	100%		25%		25%		25%		25%		To aligne it with the new structure
		<ul style="list-style-type: none">Reduction in turn around time in filling vacancies											
		<ul style="list-style-type: none">Conduct Job evaluation	100%		50%		50%						Done in process of doing the Bench marking with other Municipalities & SALGA
		<ul style="list-style-type: none">Job descriptions aligned to task drafted											
Effective administrative and institutional systems, structures and procedures including: human resources, financial policies, bylaws and communication systems established and implemented.		<ul style="list-style-type: none">All HR policies reviewed											
		<ul style="list-style-type: none">Identify policies to be developed											
		<ul style="list-style-type: none">Develop and review organizational policies & By-law											
The interface between Exco and Council to align administrative and political priorities of Council Managed													
Integrated human resource management systems introduce and operationalised.													
Satellite Office		Satellite office to be equipped and deal with service delivery.											Functional
Customer service systems implemented													
Infrastructure Development and Investment Model implemented. (In the said model there should be a dynamic relationship between population growth projections, service delivery backlogs, revenue generation capacity and institutional capacity):			2.50%										
• Reduction in reticulation losses for water and electricity			6 per day										
Reduction number of complaints from residents.													
• Increase in response time and resolution of complaints.			4 days										
• % Increase in payment of municipal services.			64%										
• Asset register for all infrastructure and municipal property rehabilitaed periodically and maintained			100%										
• The provision of basic municipal services to the satisfaction of residents (That is, clear delivery programmes and projects to progressively achieve national service delivery targets in terms of):													
• Water		<ul style="list-style-type: none">Upgrade water supply to Madimbo, Malele Domboni and Tanda	100%										Continuous through out the year
			100%										Continuous through out the year
• Sanitation		<ul style="list-style-type: none">Installation of pumps in underground Reservoir	100%										Continuous through out the year
		<ul style="list-style-type: none">Installation of pumps in underground Reservoir	100%										Continuous through out the year
		<ul style="list-style-type: none">Installation of pumps in underground Reservoir	100%										
• Electricity		<ul style="list-style-type: none">High mast lights in Musina and Nancofield repairing											
		<ul style="list-style-type: none">Upgrading of Reticulation											
		<ul style="list-style-type: none">Upgrading of Reticulation											
		<ul style="list-style-type: none">3x week											
• Refuse removal		<ul style="list-style-type: none">Construct 4km Nancofield and 2km Musina											
• Municipal access roads and public Transport		<ul style="list-style-type: none">Upgrads Cemetery											
• Municipal health services, etc.		<ul style="list-style-type: none">3x week											
• Sustainable human settlement development facilitated through engagement with sector departments in line with the IDP and through IGR structures.		<ul style="list-style-type: none">Sale of stands											
		<ul style="list-style-type: none">Land availability for residential use in the farming areas(Ward 2)											
		<ul style="list-style-type: none">Maintain, manage and update the valuation roll											
		<ul style="list-style-type: none">Emuato LUMS is developed											

Vote/Indicator	Unit of measurement	Baseline	Annual target	Revised target	Qtr ending 30 Sept 10		Qtr ending 31 Dec 10		Qtr ending 31 Mar 11		Qtr ending 30 Jun 11		Explanation of variance or actual performance
					Proj	Act	Proj	Act	Proj	Act	Proj	Act	
• IDP integrates sector plans including Housing, Health, Social Development, Home Affairs, DME, DWAF, DTI, DEAT, Education, Land Affairs.			100%										Approval with IDP 29 May 2010
• Spatial Development Framework in IDP			100%										Approval with IDP 29 May 2010
includes spatial reconstruction			100%										Approval with IDP 29 May 2010
policies, environmental, social and demographic trends, land-use policies and representation of sustainable human settlement vision.			100%										Approval with IDP 29 May 2010
• An analysis of the local economy undertaken.			100%										
• Comparative and competitive advantage of the municipality identified and incorporated into credible LED strategy and programmes.													
• Spatial Development Framework in IDP													
includes economic													
development analysis, land-use policies and spatial representation of local economic development vision.													
• Institutional capacity to implement LED programmes established and a conducive environment for shared growth created to ensure that Market and public confidence in Municipal functioning, infrastructure development and service delivery improves													
• Existing public and private resources to intensify enterprise support to local communities utilized.													
Sustainable community investment programmes introduced and implemented													
• Knowledge sharing networks and social partnerships facilitated													
Ensuring that the marketing strategy is enhance and maximize the selling of spirulina.													
Managing the production of lucern and ensure income.													
SMME's Benefit		Flag SMME's benefit in BEE in Musina news											
2010 Committee		Capacitate 2010 committee to make proposals to council	To be done										
Allocation of houses		Allocation of 50 houses to Mopane									x		Council lawyers are dealing with matter
Sound Financial management practices implemented in terms of the MFMA priorities by increasing revenue by 5% and reduce debt by 5%		To maintain the financial viability of the municipality by increasing revenue by 5% and reduce debt by 5%											
• Budget and treasury office established.			1										Operational
• Budget and revenue management is effective.													
• Financial reporting and auditing is performed.		To compile 14 reports 12 financial reports and 2 Performance											
• Institutional capacity for municipality to spend is created.		To ensure grant expenditure and management	100%										
• Financial management policies and by-laws developed, including but not limited to: supply chain management, credit control, tariff and investment policies.			100%										Consultants appointed already
• Integrated financial management systems introduced and operationalised.													
• Municipal financial viability targets set and achieved which will ensure that: >Growth in service debtors are reduced and consumer debt exceeding 90 days is recovered													
• % Reduction in grant dependency rate.													
• Turn around time for creditor payment improved.		30 days											
• % Personnel cost over the total operational budget is in line with regulatory framework.													
• Provision for bad debt made.													
Financial legislation implemented, and complied with, including the Property Rates Act and the Division of Revenue Act													
Procedures for community participation processes as set out in legislation adhered to in terms of:													
• Planning													
• Budgeting													
• Implementation													
• Monitoring and reporting													
Managing the spirulina production plant													
Ensure the relationship between the municipality public works and the donars is finalized and operationalised													
Rolling out special programs projects dealing with youth , women ,children and people with disabilities													
Co ordination of nationally celebrated days as adopted in the strategic planning session.													Continous
Successful planning and implementation of the mayoral awards.													
Ensure that either the Mayor/MM or communication officer has issued a press release/statement twice per month.			100%	25%	25%	25%	25%	25%	25%	25%			Done ,Monthly and quarterly and weekly in local media houses
Managing the continuous publication of Musina news , once per quarter.			100%	25%	25%	25%	25%	25%	25%	25%			Continous

Vote/Indicator	Unit of measurement	Baseline	Annual target	Revised target	Qtr ending 30 Sept 10		Qtr ending 31 Dec 10		Qtr ending 31 Mar 11		Qtr ending 30 Jun 11		Explanation of variance or actual performance
					Proj	Act	Proj	Act	Proj	Act	Proj	Act	
• Regular communication with communities on the achievement of targets set out in IDPs is carried out.													
• Functioning of ward committees directly supported where applicable.													
• Capacity building of community-based organizations to enhance effective participation facilitated.													
• Relationship with organized business, labour and civil society built through transparent and accountable.													
• An anti-corruption strategy in terms of national strategy for the municipality is developed and implemented to address-> Prevention > Detection													
• Awareness /communication													
• Financial and performance audit committee established and functional.													
• Mechanisms to ensure disclosure of financial interest in place.													
• An effective communication strategy to promote transparency, public accountability, access to information, administrative justice and responsiveness to complaints are dealt with in terms of the relevant legislation, developed and implemented.													
• Unqualified audit report achieved and maintained.		Unqualified											
• Community satisfaction surveys conducted.			1										
Managing the Spirulina Production Plant													
Skills Audit		Skills audit for managers , councilors and implement training											continuous
Training of Ward Committees		Finalise term of office of ward committees and conduct training											
SMME's Support		Increase SMME's support through procurement											
Special Projects Coordinator		A need for special projects coordinator to be investigated											
Staff Member		A need for a staff member to fill the gap between the MM and the PA be investigated											
Ward Committee		Monitoring ward committee functionality and program											
Aged committees		Establish the aged committees and finalise program											
Councillors programs		Councillors develop programs and implementation											
Aids Council		Constituting the Aids council and its program											
Youth Council		Activating the youth council and its program											
Attendance by Traditional Leaders		Attendance of council meeting by Traditional leaders											
Poverty alleviation workers		Finalising the appointment of Poverty alleviation workers											
Ward Committees		Ward committees to be functional											
Ward Reviews		Bring ward reports to the HCD meeting and council											
Portfolios		Review / Streamlining of portfolios											
Municipal Schedule		Include municipality schedule of activities on the calendar											
Frustrations of Staff		Engage more with the staff members to check frustration experienced if there are any											To be done on a weekly or Monthly
Risk Unit		Creation of risk unit in municipality											
Communication with Departments		Communication within the departments to be improved											
Zelpy Income Strategy		Zelpy strategy to be reviewed to sure generation of income											
Independent Board for Zelpy		Appointment of the independent Board for Zelpy											
Memorandum of understanding		Finalise Memorandum of Understanding											
Performance agreements signed 01 July 2010	No. of agreements signed 01 July 2009		5	5	5								

COMMUNITY SERVICES QUARTERLY SERVICE DELIVERY TARGETS 2010/2011

KPA	WEIGHT	PERFORMANCE INDICATOR	BASELINE INFORMATION	TARGET		PROGRESS ON DATE OF REVIEW
				TIME FRAME/QUARTER	QTY	
KPA 1 : Municipal Financial Viability & Management	10%	Financial Management	Implement sound financial management practices in terms of the MFMA for the department.	Jun '11/4 th quarter	1	
		Budget	Align Budget to development and service delivery targets that municipalities are accountable for as set out in the adopted IDPs.	May '11/4 th quarter	1	
			Maintain spending within budget provision.	Monthly / Jun '11	12	
			Raise the money as captured in the budget.	Monthly / Jun '11	12	
KPA	WEIGHT	PERFORMANCE INDICATOR	BASELINE INFORMATION	TARGET		PROGRESS ON DATE OF REVIEW
				TIME FRAME/QUARTER	QTY	
KPA 2 : Infrastructure Development and Service Delivery	15%	Transport workshops	To facilitate 3 workshops with transport industries in preparation for 2010	Jun '11	3	
		Transportation to villages	To facilitate transport to the villages	Jun '11/4 th quarter	1	
		Road signage - Madimbo	Provision of road signage and speed humps in Madimbo village.	Jun '11/4 th quarter	1	
		Libraries	Promoting the participations by libraries on the red thorn activities.	Jun '11/4 th quarter	1	
			Establishment of the single integrated library facility.	Jun '11/1-4 th quarter	1	
			Number of events held by libraries	Jun '11/1-4 th quarter	As identified	
			Provide library materials	Jun '11/4 th quarter	1	
			Install internet in libraries	Jun '11/1-4 th quarter	As identified	
		Safety campaigns	To conduct 3 safety campaigns on woman and child abuse.	Jun '11/1-4 th quarter	3	
		Policing in farming areas	Facilitation of visible police at the	Jun '11/1-4 th quarter	1	

			farming areas.			
		CPF	Making sure that CPF are functional and we are fully participating.	Feb '11/3 rd quarter	1	
		Housing List	To update the housing waiting list	Dec '10/2 nd quarter	1	
			To facilitate on the building of RDP houses to those who meet the criteria	Jun '11/4 th quarter	As allocated by Dpmt	
		Land for housing	To facilitate the availability of land for housing to the department	March '11	As required	
		Moral Regeneration committee	Formulation of moral regeneration committee.	Dec '10/2 nd quarter	1	
		Traffic officers	Employment of 4 traffic officer who will be helping in testing learners and drivers license / facilitating secondment from transport department	Dec '10/2 nd quarter	4	
KPA	WEIGHT	PERFORMANCE INDICATOR	BASELINE INFORMATION	TARGET		PROGRESS ON DATE OF REVIEW
				TIME FRAME/QUARTER	QTY	
		Traffic Fines	Follow up on outstanding traffic fines plus recover 20%.	Jun '11	20 % of debt outstanding	
		Road Gradings	Facilitate road grading	Jun '11	1	
		Security	Improve security systems in the municipal buildings		1	
		Tourism	Usage of mine shafts as tourist attraction	Jun '11	1	
		Immigrants	Influx of legal and illegal immigrants into the country be monitored and program established	Jun '11	1	
		Housing	Facilitation of housing	Jun '11	R20,000	
		Post office containers	Facilitation of post office containers and telecommunication	Jun '11	R20,000	
		Road Safety	Awareness campaigns on road safety	Jun '11	R19,000	

		Disaster Management	Awareness campaign on disaster management	Jun '11	R48,000	
		Marketing	Tourism marketing and awareness programmes	Jun '11	R50,000	
		Street signs	Ensure street signs are in place	Jun '11	As identified	
		Study on CBD shops	Conduct a study on the CBD shops and plan traffic accordingly	Jun '11	As identified	
		Awareness campaigns	Hold awareness campaigns for malaria, HIV/AIDS, cholera and TB	Jun '11	As Identified	
KPA	WEIGHT	PERFORMANCE INDICATOR	BASELINE INFORMATION	TARGET		PROGRESS ON DATE OF REVIEW
				TIME FRAME/QUARTER	QTY	
KPA 3 : Local Economic Development	10%	Tourism	To conduct two capacity building workshops on Arts and Crafts in order to promote tourism.	Dec '10 / May '11	2	
			To train 20 tour guides volunteers	March '11	20	
		Flea Markets	To run 2 flea markets	Jun '11	2	
		Street vendors	Assist council in determining where all trading needs to take place	Jun '11	As identified	
		Annual Show	To co ordinate Annual show and provide workable program	March '11	1	
KPA	WEIGHT	PERFORMANCE INDICATOR	BASELINE INFORMATION	TARGET		PROGRESS ON DATE OF REVIEW
				TIME FRAME/QUARTER	QTY	
KPA 4 : Municipal Institutional Development & Transformation	35%	IDP, developed and implemented.	Develop and implement IDP	March '11	1	
		Manage and coordinate Skills Development related to employees in the department	Departmental organogram in place	Jun '11	1	
			To ensure training to all identified staff in line with the WSP, is provided	Jun '11	As required	
			Update, review and submit the Workplace Skills development Plan for the department	Dec '10	1	

		An organisational structure aligned to the IDP established and operationalised	Reduction in turnaround time in filling vacancies	1 month after vacancy occurs inform corporate services	As arising	
		Review policies, procedures and systems.	Identify policies to be developed for the department	Dec '10	As identified	
		Cleanest town	Enter the cleanest town competition.	Jun '11	1	
		Special Projects	Facilitate the appointment a second person for special projects	Nov '10	1	
KPA	WEIGHT	PERFORMANCE INDICATOR	BASELINE INFORMATION	TARGET		PROGRESS ON DATE OF REVIEW
				TIME FRAME/QUARTER	QTY	
KPA 5 : Good Governance & Public Participation	30%	Develop and review organisational policies & By-law	Maintain the sections in an orderly manner, with less problems with staff	Jun '11	1	
		Develop and maintain a good administration system	Proper records keeping for the department	Jun '11	1	
			Proper communication systems in the department	Jun '11	1	
		To maintain and implement a good minutes service with regard to Council and Committee meetings.	Minutes available after each meeting co ordinate within the department	5 days	1	
			Track & monitor resolutions related to the department	Jun '11	1	
		Capacity building of community-based organisations to enhance effective participation facilitated	Communities participating in municipal structures related to the department	Jun '11	1	
		Alarm system	Pin codes for the alarm system need to be changed regularly and after each resignation	Monthly	As required	
			Check response time of Service Provider of the alarm system	Monthly	As required	
		Mechanisms to ensure disclosure of financial interest in place	Disclosure of interest file in place and operational	Jun '11	1	

FINANCIAL SERVICES QUARTERLY SERVICE DELIVERY TARGETS 2010/2011

KPA	WEIGHT	PERFORMANCE INDICATOR	BASELINE INFORMATION	TARGET		PROGRESS ON DATE OF REVIEW
				TIME FRAME/QUARTER	QTY	
KPA 1 : Municipal Financial Viability & Management	30%	Sound financial management practices implemented in terms of the MFMA priorities and timeframes	To maintain the financial viability of the municipality by increasing revenue by 5% of the budgeted amount and reduce debt by 5%	Jun '11	1	
		Budget aligned to development and service delivery targets that municipalities are accountable for as set out in the adopted IDPs.	To compile departmental, MM office and final budget	May '11	1	
		Budget and treasury office	Budget and treasury office established and maintained.	Jun '11	1	
		Rates	Bill all clients prior to last working day of month	Monthly	12	
			Owner Property register updated	Jun '11	12	
		Credit Control	Evaluate all Indigent applications	Jun '11	1	
			Hand over debtors after 150 days	Monthly	1	
		Finance, Salaries, Budget Office, Financial Statements	Complete bank reconciliation	Monthly	12	
			Payment of Creditors	Monthly	12	
			Pay salaries on 25th	Monthly	12	
			Salary Related Deductions transferred prior to 7th of current month	Monthly	12	
			100% of purchases reflected in asset register	Jun '11	12	
			Asset Management: Depreciation reflected in asset register	Jun '11	1	
KPA	WEIGHT	PERFORMANCE INDICATOR	BASELINE INFORMATION	TARGET		PROGRESS ON DATE OF REVIEW

				TIME FRAME/QUARTER	QTY	
		Finance, Salaries, Budget Office, Financial Statements	Complete insurance claims within 90 days	Jun '11	unit	
			Balance General Ledger	Monthly	12	
			Complete Financial Statements	Yearly	3	
			Submit Cash management & investment policy	Jun '11	1	
			Draft budget tabled	31 Mar '11	1	
			Budget approved	31 May '11	1	
		Budget and revenue management	Ensure Budget and revenue management is effective	Jun '11	12	
		Financial reporting and auditing is performed.	Compile 14 reports - 12 financial reports and 2 Performance	Jun '11	14	
		Institutional capacity for municipality to spend and monitor budget is created.	Ensure management of grant expenditure	Quarterly	4	
		Financial Management policies	Submit draft Financial management policies	31 Mar '11	8	
			Financial management policies developed, including but not limited to: supply chain management, credit control, tariff and investment policies	31 May '11	8	
		Financial viability	Municipal financial viability targets set and achieved which will ensure that:			
			Growth in service debtors reduced	Jun '11	3%	
			Consumer debt exceeding 90 days is recovered	Jun '11	5%	
KPA	WEIGHT	PERFORMANCE INDICATOR	BASELINE INFORMATION	TARGET		PROGRESS ON DATE OF REVIEW

				TIME FRAME/QUARTER	QTY	
		Personnel cost	Ensure personnel cost over the total operational budget is in line with regulatory framework	Jun '11	1	
		Bad Debt	Ensure that provision for bad debt is made	Jun '11	1	
		Financial legislation	Ensure that Financial legislation is implemented, and complied with, including the Property Rates Act and the Division of Revenue Act	Jun '11	2	
		Intern Program	Implement training program for interns & show its implementation	Dec '10	1	
		Backup systems	Provision of back-up system to provide services	Dec '10	1	
		Indigents	Review indigents quarterly	Quarterly	4	
			Capacitating a unit to manage and control indigents	Dec '10	1	
		Incentives to farmers	Find new ways of offering incentives to local farmers	Jun '11	As identified	
		Funding for prepaid meters	Find source of funding for prepaid meters	Jun '11	As identified	
		Businesses selling power cards	Set criteria for businesses to sell power cards	Jun '11	As identified	
		Load Shedding	Develop and implement mechanism so that load shedding does not affect us negatively.	Jun '11	1	
KPA	WEIGHT	PERFORMANCE INDICATOR	BASELINE INFORMATION	TARGET		PROGRESS ON DATE OF REVIEW
				TIME FRAME/QUARTER	QTY	
KPA 2 : Infrastructure Development and Service Delivery	30%	Infrastructure needs	Procure infrastructure needs of finance as captured in the budget	Jun '11	1	
		Reduction of number of complaints from residents	Reduce number of complaints from residents to 6 per day	Jun '11	6 pd	

		Increase in response time and resolution of complaints	Increase in response time and resolution of complaints to 5 days	Jun '11	5 days	
		Push the payment of municipal services to 60 %	Push the payment of municipal services to 60 %	Jun '11	60%	
		Asset register	Asset register for all municipal property rehabilitated periodically and maintained.	Jun '11	12	
		Water Services	Transfer of water services from Vhembe to Musina to be investigated	Dec '10	1	
			Supporting documents to be provided to the Mayor, to discuss water issues	Nov '10	1	
KPA	WEIGHT	PERFORMANCE INDICATOR	BASELINE INFORMATION	TARGET		PROGRESS ON DATE OF REVIEW
				TIME FRAME/QUARTER	QTY	
KPA 3 : Local Economic Development	10%	LED Strategy of Musina Local Municipality	Ensure payments to all LED initiatives requested	Jun '11	As needed	
KPA	WEIGHT	PERFORMANCE INDICATOR	BASELINE INFORMATION	TARGET		PROGRESS ON DATE OF REVIEW
				TIME FRAME/QUARTER	QTY	
KPA 4 : Municipal Institutional Development & Transformation	15%	Performance Management System (PMS) aligned to the IDP, developed and implemented.	Performance Contracts and agreements signed	July '10	1	
			Coordinate quarterly performance reviews for section heads	Quarterly	All section heads	
			Align PMS to IDP	March '1	1	
		An organisational structure aligned to the IDP established and operationalised	Departmental organogram in place	July '10	1	
			Reduction in turnaround time in filling vacancies	Within 1 month after vacancy occurs inform corporate services	As needed	
		Effective administrative and	All Finance policies reviewed	Jun '11	8	

		institutional systems, structures and procedures including: human resources, financial policies, bylaws and communication systems established and implemented.	Identify policies to be developed	Dec '10	As Identified	
			Develop identified policies	Jun '11	As Identified	
		The interface between Management & Council on financial issues	Provision of the necessary reports as per MFMA	Monthly, Quarterly		
		Effective management of the adopted Budget, relating to Finance department, and effective oversight on the overall budget.	Effective management of the adopted Budget, relating to Finance department, and effective oversight on the overall budget	Jun '11	12	
		Customer service	Systems, to deal with finance queries implemented.	Jun '11	As needed	
KPA	WEIGHT	PERFORMANCE INDICATOR	BASELINE INFORMATION	TARGET		PROGRESS ON DATE OF REVIEW
				TIME FRAME/QUARTER	QTY	
KPA 5 : Good Governance & Public Participation	15%	Electricity	Provide free basic Electricity	Jun '11	R475,000	
		Indigents	Provide indigent subsidy	Jun '11	R1,900 000	
		Study Donations	Provide Study Donations	Feb '11	R31,000	
		Establishment of Vending Points	Establish vending points in Musina and Nancefield	Jun '11	R50,000	
		Provision of written materials	Provision of written materials in all official languages	Jun '11	R50,000	
		Infrastructure Assets	Unbundling of infrastructure assets	Jun '11	R2,500 000	

MUNICIPAL MANAGER QUARTERLY SERVICE DELIVERY TARGETS 2010/2011

KPA	WEIGHT	PERFORMANCE INDICATOR	BASELINE INFORMATION	TARGET		PROGRESS ON DATE OF REVIEW
				TIME FRAME/QUARTER	QTY	
KPA 1 : Municipal Financial Viability & Management	20%	Sound financial management practices implemented in terms of the MFMA priorities and timeframes, including but not limited to:	To maintain the financial viability of the municipality by increasing revenue by 5% and reduce debt by 5%	Jun '11	5%	
		Budget aligned to development and service delivery targets that municipalities are accountable for as set out in the adopted IDPs.	To compile Municipal and departmental draft budget by the end of December 2009	May '11	1	
		Budget and treasury office	Budget and treasury office established.	Jun '11	1	
		Budget and revenue	Ensure that Budget and revenue management is effective	Jun '11	1	
		Financial reporting and auditing is performed.	To compile 14 reports 12 financial reports and 2 Performance	Jun '11	14	
		Institutional capacity for municipality to spend is created.	To ensure grant expenditure and management	Dec '10	As needed	
		Financial management policies and by-laws developed	Financial management policies and by-laws developed, including but not limited to: supply chain management, credit control, tariff and investment policies.	Jun '11	As identified	
		Integrated financial management systems	Integrated financial management systems introduced and operationalised	Dec '10	1	
		Municipal financial viability targets set	Municipal financial viability targets set and achieved which will ensure that:			
			Growth in service debtors are reduced	Jun '11	2.5%	
			Consumer debt exceeding 90 days are recovered	Monthly	12	
			% Reduction in grant dependency rate	Jun '11	2.5%	
		Turn around time for creditor payment improved.	30 days	Jun '11	Monthly	
		% Personnel cost over the total operational budget	% Personnel cost over the total operational budget is in line with regulatory framework.	Jun '11	1	
		Bad Debt	Provision for bad debt made	July '10	1	
		Financial legislation implemented	Financial legislation implemented, and complied with, including the Property	Jun '11	1	

			Rates Act			
KPA	WEIGHT	PERFORMANCE INDICATOR	BASELINE INFORMATION	TARGET		PROGRESS ON DATE OF REVIEW
				TIME FRAME/QUARTER	QTY	
KPA 2 : Infrastructure Development and Service Delivery	30%	Infrastructure Development and Investment Model implemented :				
		Reduction in reticulation losses for water and electricity	2.5%	Jun '11	2.5%	
		Reduction in number of complaints from residents.	6 per day	Jun '11	6 pd	
		Increase in response time and resolution of complaints.	4 days	Jun '11	4 days	
		% Increase in payment of municipal services.	Increase in payment of municipal services to 60%	Jun '11	60%	
		Asset register	Asset register for all infrastructure and municipal property rehabilitated periodically and maintained.	Jun '11	1	
		The provision of basic municipal services to the satisfaction of residents (That is, clear delivery programs and projects to progressively achieve national service delivery targets in terms of):				
		Water	Upgrade water supply to Madimbo, Malale and Domboni	Jun '11	Phase 1	
			Installation of pumps in underground Reservoir	Jun '11	1	
		Sanitation	Installation of pumps in underground Reservoir	Jun '11	1	
			Installation of pumps in underground Reservoir	Jun '11	1	
			Installation of pumps in underground Reservoir	Jun '11	1	
		Electricity	High mast lights in Musina and Nancefield	Jun '11	10	
			Upgrading of Reticulation	Jun '11		
			Upgrading of Reticulation	Jun '11	Ext 8	
		Refuse removal	3x week	Weekly		

KPA	WEIGHT	PERFORMANCE INDICATOR	BASELINE INFORMATION	TARGET		PROGRESS ON DATE OF REVIEW
				TIME FRAME/QUARTER	QTY	
		Municipal access roads and public transport	Construct 4km Nancefield and 2km Musina	Jun '11	6	
		Cemetery	Upgrade Cemetery	Mar '11	1	
		Sustainable human settlement development facilitated through engagement with sector departments in line with the IDP and through IGR structures.	Sale of stands	Jun '11	As identified	
			Land availability for residential use in the farming areas(Ward 2)	Jun '11	As identified	
			Maintain, manage and update the valuation roll	Monthly	1	
			Ensure LUMS is developed	Jun '11	1	
		IDP	IDP integrates sector plans including Housing, Health, Social Development, Home Affairs, DME, DWAF, DTI, DEAT, Education, Land Affairs	May '11	1	
			Spatial Development Framework in IDP includes spatial reconstruction policies, environmental, social and demographic trends, land-use policies and representation of sustainable human settlement vision	May '11	1	
KPA	WEIGHT	PERFORMANCE INDICATOR	BASELINE INFORMATION	TARGET		PROGRESS ON DATE OF REVIEW
				TIME FRAME/QUARTER	QTY	
KPA 3 : Local Economic Development	20%	Analysis of the local economy	An analysis of the local economy undertaken.	Jun '11	1	
		LED Policy	LED policy to be developed to effect funding	Sept '10	1	
		LED Strategy	Comparative and competitive advantage of the municipality identified and incorporated into credible LED strategy and programmes.	Jun '11	R70,000	

		Spatial Development Framework in IDP	Spatial Development Framework in IDP includes economic development analysis, land use policies and spatial representation of local economic development vision	May '11	1	
		LED Programs	Institutional capacity to implement LED programs established and a conducive environment for shared growth created to ensure that:	Jun '11	1	
			Market and public confidence in municipal functioning, infrastructure development and service delivery is improved	Jun '11	1	
			Existing public and private resources to intensify enterprise support to local communities utilized.	Jun '11	1	
			Sustainable community investment programmes introduced and implemented.	Jun '11	1	
			Knowledge sharing networks and social partnerships facilitated	Jun '11	1	
KPA	WEIGHT	PERFORMANCE INDICATOR	BASELINE INFORMATION	TARGET		PROGRESS ON DATE OF REVIEW
				TIME FRAME/QUARTER	QTY	
		Zelpy 1906	Ensuring that the marketing strategy is enhanced and maximize the selling of spirulina.	Jun '11	As identified	
		SMME's Benefit	Flag SMME's benefit in BEE in Musina news	Quarterly	As identified	
		2011 Committee	Capacitate 2011 committee to make proposals to council	Jun '11	1	
		Allocation of houses	Allocation of 50 houses to Mopane	Jun '11	50	
		Back yard businesses	Determine the number of back yard	Sept '10	As	

			businesses to be accommodated after the result of the survey is known		determined	
		Council resolution for initiative	Get a council resolution for support of the initiative with Coal of Africa	Sept '10	1	
		Sector Plans	Service Provider to be appointed to review Sector Plans for '09/'10 to '11/'12	Sept '10	1	
KPA	WEIGHT	PERFORMANCE INDICATOR	BASELINE INFORMATION	TARGET		PROGRESS ON DATE OF REVIEW
				TIME FRAME/QUARTER	QTY	
KPA 4 : Municipal Institutional Development & Transformation	15%	Performance Management System (PMS) aligned to the IDP, developed and implemented.	Performance Contracts and agreements signed	July '10	4	
			Coordinate quarterly performance reviews	Quarterly	16	
			IDP alignment	Mar '11	1	
		An organisational structure aligned to the IDP established and operationalised	Departmental organograms in place	July '10	5	
			Organisational structure aligned to IDP & Local Government 5 year Strategic Agenda	July '10	1	
			Reduction in turnaround time in filling vacancies	2 months after vacancy occurs.	1	
			Conduct Job evaluation	Dec '10	1	
			Job descriptions aligned to task drafted	Dec '10	1	
			All HR policies reviewed	Jun '11	1	
			Identify policies to be developed	Dec '10	1	
		Effective administrative and institutional systems, structures and procedures including: human resources, financial policies, bylaws and communication systems established and implemented.	Develop and review organizational policies & By-law	Jun '11	1	
			The interface between EXCO and Council to align administrative and political priorities of Council managed	Jun '11	1	
			Integrated human resource management systems	Jun '11	1	
		Satellite Office	Satellite office to be equipped and deal with service delivery.	Dec '10	1	
		Customer service systems implemented		Dec '10	1	
KPA	WEIGHT	PERFORMANCE INDICATOR	BASELINE INFORMATION	TARGET		PROGRESS ON DATE OF REVIEW
				TIME FRAME/QUARTER	QTY	

KPA 5 : Good Governance & Public Participation	15%	Community participation	Procedures for community participation processes as set out in legislation adhered to in terms of:			
			• Planning	Dec '10	1	
			• Budgeting	Dec '10	1	
			• Implementation	Jun '11	1	
			• Monitoring and reporting	Jun '11	1	
		Contract with Public Works	Ensure the contract between the municipality public works and the donars is finalized and operationalised	Feb '11	1	
		Special programs projects	Rolling out special programs projects dealing with youth , women ,children and people with disabilities	Jun '11	As identified	
		Coordination of nationally celebrated days	Co ordination of nationally celebrated days as adopted in the strategic planning session.	Jun '11	As identified	
		Mayoral Awards	Successful planning and implementation of the mayoral awards.	Feb '11	1	
		Press release / statement	Ensure that either the Mayor/MM or communication officer has issued a press release/statement twice per month.	Jun '11	24	
			Managing the continous publication of Musina news , once per quarter.	Jun '11	4	
		Communication with public	Regular communication with communities on the achievement of targets set out in IDPs is carried out.	Jun '11	As required	
		Ward Committees	Functioning of ward committees directly supported where applicable.	Jun '11	As identified	
KPA	WEIGHT	PERFORMANCE INDICATOR	BASELINE INFORMATION	TARGET		PROGRESS ON DATE OF REVIEW
				TIME FRAME/QUARTER	QTY	

		Capacity building of community based organisations	Capacity building of community-based organizations to enhance effective participation facilitated	Jun '11	1	
		Relationship with organized businesses	Relationship with organized business, labour and civil society built through transparent and accountable.	Jun '11	1	
		Anti Corruption Strategy	An anti-corruption strategy in terms of national strategy for the municipality is developed and implemented to address:			
			Prevention	Dec '10	1	
			Detection	Dec '10	1	
			Awareness /communication	Dec '10	1	
		Financial and performance Audit Committee	Financial and performance audit committee established and functional	Oct '10	1	
		Disclosure of financial interest	Mechanisms to ensure disclosure of financial interest in place		1	
		Communication strategy	An effective communication strategy to promote transparency, public accountability, access to information, administrative justice and responsiveness to complaints are dealt with in terms of the relevant legislation, developed and implemented	Dec '10	1	
		Audit Report	Unqualified audit report achieved and maintained	Jun '11	1	
		Community Surveys	Community satisfaction surveys conducted	Jun '11	1	
		Skills Audit	Skills audit for managers , councilors and implement training	Nov '10 – June '11	1	
		Training of Ward Committees	Finalise term of office of ward committees and conduct training	Jun '11	1	
		SMME's Support	Increase SMME's support through procurement	Monthly	1	
		Special Projects Coordinator	Investigate need for special projects coordinator	Jun '11	As identified	
KPA	WEIGHT	PERFORMANCE INDICATOR	BASELINE INFORMATION	TARGET		PROGRESS ON DATE OF REVIEW
				TIME FRAME/QUARTER	QTY	

	Staff Member	A need for a staff member to fill the gap between the MM and the PA be investigated	Jun '11		
	Driver for the Mayor	A permanent position of the driver of the of the Mayor	Jun '11	1	
	Ward Committee	Monitoring ward committee functionality and program	Jun '11	1	
	Aged committees	Establish the aged committees and finalise program	Jun '11	1	
	Councillors programs	Councillors develop programs and implementation.	Jun '11	As identified	
	Aids Council	Constituting the Aids council and its program	Jun '11	1	
	Youth Council	Activating the youth council and its program	Jun '11	1	
	Attendance by Traditional Leaders	Attendance of council meeting by Traditional leaders	Jun '11	As occurring	
	Poverty alleviation workers	Finalising the appointment of Poverty alleviation workers	Jun '11	1	
	Ward Committees	Ward committees to be functional	Jun '11	1	
	Ward Reviews	Bring ward reports to the HOD meeting and council	Jun '11	1	
	Portfolios	Review / Streamlining of portfolios	Jun '11	1	
	Municipal Schedule	Include municipality schedule of activities on the calendar	Jun '11	1	
	Frustrations of Staff	Engage more with the staff members to check frustration experienced if there are any	Jun '11	1	
	Risk Unit	Creation of risk unit in municipality	Jun '11	1	
	Communication with Departments	Communication within the departments to be improved	Jun '11	1	
	Zelpy Income Strategy	Zelpy strategy to be reviewed to sure generation of income	Jun '11	1	
	Independent Board for Zelpy	Appointment of the independent Board for Zelpy	Jun '11	1	
	Memorandum of understanding	Finalise Memorandum of Understanding	Jun '11	1	

KPA	WEIGHT	PERFORMANCE INDICATOR	BASELINE INFORMATION	TARGET		PROGRESS ON DATE OF REVIEW
				TIME FRAME/QUARTER	QTY	
		Photos for website	Ensure photos are forwarded to IT to be put on the website	Jun '11	Ongoing as needed	
		Building Inspector	Appointment of a Building Inspector	Jun '11	1	
		Appointment of Official for Fleet	Appoint an official temporarily to control the fleet of vehicles of the municipality	Jun '11	1	
		Responding to media	Respond immediately to specific allegations made in the media	Jun '11	As occurring	

TECHNICAL SERVICES QUARTERLY SERVICE DELIVERY TARGETS 2010/2011

				TARGET		
KPA	WEIGHT	PERFORMANCE INDICATOR	BASELINE INFORMATION	TARGET		PROGRESS ON DATE OF REVIEW
				TIME FRAME/QUARTER	QTY	
KPA 1 : Municipal Financial Viability & Management	15%	Performance Management System (PMS) and IDP	Performance Contracts and agreements signed	Jun '11	1 manager	
			Coordinate quarterly performance reviews for section heads & staff	3x Quarterly	12	
			IDP alignment	Jun '11	1	
	WEIGHT	PERFORMANCE INDICATOR An organisational structure aligned to the IDP established and operationalised	Departmental organograms in place	Jun '11	1	PROGRESS ON DATE OF REVIEW
			Organisational structure aligned to IDP & Local Government 5 year Strategic Agenda	Jun '11	1	
			Reduction in turnaround time in filling vacant positions	1 month after vacancy occurs, inform Corporate Services	1	
			Job descriptions aligned to task submitted for Job evaluation	Dec '10	1	
		IDP	Finalise the alignment of the IDP and the strategic session	May '11	1	
			Ensure compliance of sector plans of the IDP	Jul '10	1	
				TIME FRAME/QUARTER	QTY	
KPA 2 : Infrastructure Development and Service Delivery	30%	Infrastructure Development and Investment Model	Infrastructure Development and Investment Model implemented	June '11	1	
		Reticulation losses	Reduction in reticulation losses of water and electricity	June '11	2,5%	
		Complaints from residents	Reduction in number of complaints from residents	June '11	5%	
		Response time on complaints	Response time and resolution of complaints.	June '11	5 days	
		Assets	Asset register for all infrastructure and municipal property	Monthly	12	

			under the control of the Technical Department updated.			
			Provide a schedule for Councillors to do a tour of the assets	June '11	1	
		Street Repair and Maintenance	Sammuel Ramabulana Str	June '11	R300,000	
			Stephanus Maruping Str	June '11	R190,000	
			Wilfred Madzwamule Str	June '11	R407,000	
			Daniel Mavangwa Str	June '11	R350,0000	
			Sharwi Mwali Str	June '11	R1 100,000	
			James Chirwa Str	June '11	R190,000	
			Mostert Str	June '11	R450,000	
			Klaff ave	June '11	R1 760,000	
			Emery Str	June '11	R800,000	
			Willem Smit str	June '11	R1 100,000	
			Paul Mills str	June '11	R1 100,000	
			Harold Grenfell Str	June '11	R906,000	
			Ds Henrico Str	June '11	R1 146,000	
			Whyte str	June '11	R200,000	
		Electrification	Electrical supply upgrading / bulk	Sep '10	R7 300,000	
KPA	WEIGHT	PERFORMANCE INDICATOR	BASELINE INFORMATION	TARGET		PROGRESS ON DATE OF REVIEW
				TIME FRAME/QUARTER	QTY	
		Community Hall Malale	Erect community hall in Malale	Jun '11	R2 410,000	
		Madimbo Sport Centre	Erect Sport Centre in Madimbo	Jun '11	R4 100,000	
		Nancefield X6 Sport Centre	Erect Nancefield Ext 6 Sport Centre	Jun '11	R3 500,000	

		Prepaid Meters	New prepaid meters to replace outdated meters	Jun '11	As required	
		Service Delivery of Service Providers	Monitoring of Service Delivery of Service Providers and follow up on the plans to be done for the sake of improvement	Monthly	1	
		Additional sites	Provision of additional sites	Jun '11	From sales	

KPA	WEIGHT	PERFORMANCE	BASLINE INFORMATION	TARGET	PROGRESS
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KPA	WEIGHT	PERFORMANCE INDICATOR	BASELINE INFORMATION	TARGET		PROGRESS ON DATE OF REVIEW
				TIME FRAME/QUARTER	QTY	
KPA 3 : Local Economic Development (LED)	20%	Local economy analysis	Undertake a local economy analysis	Jun '11	1	
		LED Strategy and Programmes	Comparative and competitive advantage of the municipality identified and incorporated into credible LED strategy and programmes.	Jun '11	1	
		Spatial Development Framework	Spatial Development Framework in IDP includes economic development analysis, land-use policies and spatial representation of local economic development vision.	May '11	1	
		LED Programmes established	Institutional capacity to implement LED programs established and a conducive environment for shared growth created to ensure Market and public confidence in municipal functioning, infrastructure development and service delivery is improved	Jun '11	1	
			Sustainable community investment programmes introduced and implemented.	Jun '11	1	
			Knowledge sharing networks and social partnerships facilitated.	Jun '11	1	
			Ensuring that the marketing strategy to enhance and maximize the selling of spirulina.	Jun '11	1	

				TIME FRAME/QUARTER	QTY	
KPA 4 : Municipal Institutional Development & Transformation	20%	Financial Management	Reporting to HOD meeting on Income and Expenditure for the Department	Monthly	12	
		Budget and SDBIP	Align SDBIP, as set out in the adopted budget, to development and service delivery targets that municipalities are accountable for.	May '11	1	
		Departmental Budget and Revenue management	Ensure that Departmental Budget has no over or fruitless expenditure and revenue targets are met.	Jun '11	1	
		Leasing vs Purchasing report	Finalise a report for Council on Leasing vs Purchasing of machinery	Aug '10	1	
		Stadium Report	Consolidate report on renovation of Lesley Manyatela Stadium	Aug '10	1	
		Roads Agency Partnership	Implement the Johannesburg Roads Agency partnership	Jun '11	1	
		MIG Budget	Create Institutional capacity for municipality to spend on MIG and budget.	Dec '10	1	
			Ensure that MIG budget allocated is spent in time according to conditions and with no over expenditure.	Jun '11	1	

KPA	WEIGHT	PERFORMANCE INDICATOR	BASELINE INFORMATION	TARGET		PROGRESS ON DATE OF REVIEW
				TIME FRAME	QTY	
KPA 5 : Good Governance & Public Participation	15%	Procedures for community participation processes as set out in legislation adhered to	Planning	Jun '11		
			Budgeting	Apr '11	1	
			Implementation	Jun '11		

		Technical management of Zelpy 1906	Technical assistance to the Spirulina production plant	Monthly	Monthly	
			Reporting on Technical Assistance to mother company	Monthly	Monthly	
		Communication with communities	Ensure that regular communication with communities on the achievement of targets set out in IDP's are carried out.	Jun '11	22	
		Employment Statistics	Source monthly employment statistics on Capital Projects	Jun '11	22	

CORPORATE SERVICES QUARTERLY SERVICE DELIVERY TARGETS 2010/2011

KPA	WEIGHT	PERFORMANCE INDICATOR	BASELINE INFORMATION	TARGET		PROGRESS ON DATE OF REVIEW
				TIME FRAME/QUARTER	QTY	
KPA 1 : Municipal Financial Viability & Management	10%	Maintain sound financial management	Develop and manage departmental budget & SDBIP	Monthly	12	
			Ensure departmental budget approval along with municipal budget.	As per budget program	As per budget program	
			Implement SDBIP & budget adjustments.	Monthly	12	
			Maintain spending within budget provision	Monthly	12	
		Legal	Legal advice to directorates	As Required	As Identified	
			Public participations for bylaws	As Required	As Identified	
KPA	WEIGHT	PERFORMANCE INDICATOR	BASELINE INFORMATION	TARGET		PROGRESS ON DATE OF REVIEW
				TIME FRAME/QUARTER	QTY	
KPA 2 : Infrastructure Development and Service Delivery	15%	Sustainable human settlement development facilitated through engagement with sector departments in line with the IDP and through IGR structures.	Sale of stands	Monthly	12	
			Marketing of Sale of Stands to be fast tracked	Feb '11	1	
			Land availability for residential use in the farming areas(Ward 2)	Monthly	12	
			Maintain, manage and update the valuation roll	Monthly	12	
			Ensure LUMS is developed	Monthly	12	
		Street Trading	Finalise time frames on Street Trading	Sept '10	1	
		Refuse removal contract	Check the contracts of the Service Provider for Refuse Removal	Aug '10	1	
		Mopani land area	Investigate ownership of the land in Mopani area to propose infrastructure		1	
		Service Delivery Units: Coucil General, Councillors, Office of the Mayor	Ensure 100 % of scheduled meetings realised	Monthly	12	
			All agendas distributed	Monthly	12	

			All agendas distributed on time	Monthly	12	
			All minutes of meetings distributed	Monthly	12	
			All minutes of meetings distributed on time	Monthly	12	
			Computerizing of archive system	Monthly	12	
			100% of items scanned	Monthly	12	
KPA	WEIGHT	PERFORMANCE INDICATOR	BASELINE INFORMATION	TARGET		PROGRESS ON DATE OF REVIEW
				TIME FRAME/QUARTER	QTY	
KPA 3 : Local Economic Development	20%	Implement LED programmes	Institutional capacity to implement LED programmes established and a conducive environment for shared growth created to ensure that market and public confidence in municipal functioning, infrastructure development and service delivery improved	Jun '11	1	
		Social Partnerships	Knowledge sharing networks and social partnerships facilitated	As requested	As identified	
KPA	WEIGHT	PERFORMANCE INDICATOR	BASELINE INFORMATION	TARGET		PROGRESS ON DATE OF REVIEW
				TIME FRAME/QUARTER	QTY	
KPA 4 : Municipal Institutional Development & Transformation	20%	Performance Management System (PMS) aligned to the IDP, developed and implemented.	Performance Contracts and agreements signed	July '10	4	
			Coordinate quarterly performance reviews	Quarterly	16	
			IDP alignment	March '11	1	
		Delivery excellence and performance Management	See to delivery excellence and performance management	June '11	R100 000	
		Manage and coordinate Skills Development	Implemental WSP	June '11	1	
			Update, review and submit the Workplace Skills development Plan	May '11	1	

			Develop and submit the ATR	May '11	1	
			To provide training to all identified staff in line with the WSP	June '11	As identified	
			To train all councilors on new promulgated legislation	June '11	As required	
		Skills Development Plan	Implement Skills Development Plan	June '11	R238 000	
		An organisational structure aligned to the IDP established and operationalised	Departmental organograms in place	June '11	1	
			Organisational structure aligned to IDP & Local Government 5 year Strategic Agenda	May '11	1	
			Reduction in turnaround time in filling vacancies	2 months after vacancy arises	2 months	
			Conduct Job evaluation	Dec '10	As needed	
			Job descriptions aligned to TASK drafted	Dec '10	1	
KPA	WEIGHT	PERFORMANCE INDICATOR	BASELINE INFORMATION	TARGET		PROGRESS ON DATE OF REVIEW
				TIME FRAME/QUARTER	QTY	
		Review HR policies, procedures and systems	All HR policies reviewed	June '11	1	
			Identify policies to be developed	Dec '10	As identified	
		Succession Plan	To put a succession plan in place	Dec '10	1	
		Filing System	Electronic filing system to be put in place	Dec '10	1	
		Electronic Clocking	Electronic clocking system to be finalized	Jun '11	1	
		Confidentiality	Lack of confidentiality within the organization to be addressed	Jun '11	1	
		Tracking appointed Service Providers	Keep track of appointed Service Providers in terms of appointment dates and expiry dates	Monthly	12	
		Resignations	HR to inform Community Services of resignations for changes to security system	Monthly	As occurring	
		Twinning	Revival of the twinning programs	Jun '11	1	

KPA	WEIGHT	PERFORMANCE INDICATOR	BASELINE INFORMATION	TARGET		PROGRESS ON DATE OF REVIEW
				TIME FRAME/QUARTER	QTY	
KPA 5 : Good Governance & Public Participation	35%	Develop and review organisational policies & By- law	Tariff By-Law adopted	July '10	1	
			Training Policy reviewed	Dec '10	1	
			Dress code developed	Dec '10	1	
			Asset Management Policy reviewed	Jun '11	1	
		Develop and maintain a good administration system	Proper records keeping	Jun '11		
			Proper communication systems	Jun '11		
		To maintain and implement a good Council Secretariat service with regard Council and Committee meetings.	Agendas available before each meeting	2 days	6	
			Minutes available after each meeting	5 days	6	
			Track & monitor resolutions	After council meeting		
		Capacity building of community-based organisations to enhance effective participation facilitated.	Communities participating in municipal structures	Quarterly	1	
			Public participation strategy developed	Jun '11	1	
		Mechanisms to ensure disclosure of financial interest in place.	Disclosure of interest file in place and operational	May '11	1	
		Maintain and coordinate the twinning agreement	Regular meetings held	Per schedule		
			Implementable resolutions	As adopted / Jun '11		
		SDP	Development of SDP	Jun '11	R50 000	
		International Relations	Strengthening of international relations	Jun '11	R50 000	